

**BYLAW NO. 23-12  
TOWN OF STRATHMORE  
IN THE PROVINCE OF ALBERTA**

**BEING A BYLAW OF THE TOWN OF STRATHMORE IN THE PROVINCE OF ALBERTA TO AMEND THE BOARDS AND COMMITTEES BYLAW NO. 22-26.**

**WHEREAS**, under the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto, Council may pass a Bylaw for the purpose of establishing Council Committees within the Town of Strathmore;

**AND WHEREAS** the Municipal Government Act authorizes Council to pass a bylaw establishing procedures to be followed by Council Committees;

**AND WHEREAS** Council considers it expedient to pass a bylaw establishing a Council Committee for the purpose of establishing a Family and Community Support Services Advisory Board;

**NOW THEREFORE** the Council of the Town of Strathmore, in the Province of Alberta, duly assembled, hereby enacts as follows:

**1. SHORT TITLE**

- 1.1. This Bylaw may be referred to as the "Boards and Committees Bylaw Amending Bylaw".

**2. AMENDMENTS**

- 2.1. That Bylaw No. 22-26 be amended to add schedule A of this Bylaw as schedule D of Bylaw No. 22-26.

**3. EFFECTIVE DATE**

- 3.1. This Bylaw shall come into force and effect upon receiving third and final reading and being signed.

**READ A FIRST TIME** this 5<sup>th</sup> day of April, 2023.

**READ A SECOND TIME** this 5<sup>th</sup> day of April, 2023.

**READ A THIRD AND FINAL TIME** this 5<sup>th</sup> day of April, 2023.

*Pat Fule*

\_\_\_\_\_  
MAYOR

*[Signature]*  
\_\_\_\_\_  
DIRECTOR OF STRATEGIC, ADMINISTRATIVE,  
AND FINANCIAL SERVICES

Schedule 'A'

**Family & Community Support Services Advisory Board**

**MANDATE**

To receive, review, and make recommendations on applications received by the Town of Strathmore for funding under the Community Investment Program.

**COMMITTEE STRUCTURE**

The Family & Community Support Services (FCSS) Advisory Board will consist of:

- One (1) Council member;
- Five (5) public-at-large representatives (Town residents); and
- One (1) FCSS Representative as a non-voting member.

Preference will be given to applicants who:

- Have previous board or committee experience
- Have experience with grant writing or reviewing grant applications
- Have experience with non-profit organizations

The FCSS Advisory Board will elect a board chair during the first meeting following the Town of Strathmore's Organizational Meeting.

**ADMINISTRATIVE RESOURCES**

The Town will provide one (1) staff member to provide support to the committee.

**QUORUM**

Four (4) members shall constitute a quorum of the Board.

**TERM**

Members will be appointed for a term of up to three (3) years, up to a maximum of three consecutive terms.

**AUTHORITY**

The FCSS Advisory Board shall:

- Participate in the development and review of priorities for FCSS project funding in accordance with the terms of the Family and Community Support Services Act and Regulation and for United Way project funding based on the terms of the current Letter of Agreement;
- Prioritize project applications based on community needs and priorities. Provide recommendations for funding allocation of FCSS and United Way grant dollars;
- Develop and facilitate the delivery of fundraising activities that will strengthen

our position to achieve positive change and build a strong community;

- Make recommendations to Council for the allocation of funds based on the FCSS Act, United Way of Calgary and Area Agreement and established FCSS and Council priorities for:
  - FCSS grant funding; and
  - United Way of Calgary and Area grant funding;
- Monitor progress and outcomes of funded social initiatives within the community;
- Increase awareness of social issues and the services and resources available for Strathmore residents; and
- Comply with the Town of Strathmore Procedural Bylaw and Municipal Government Act.

#### **SUPPORTING DOCUMENTS**

- Policy No. 5102 – Family and Community Support Services Grant Program

#### **MEETING SCHEDULE**

The Board will meet a minimum of three (3) times a calendar year, or as agreed upon at previous Committee meeting.