

CAREER OPPORTUNITY



Student Program Facilitator Part Time - Casual Competition TOS2019-26

The **Student Program Facilitator** provides program support through the Town of Strathmore Child, Youth and Family Hub. The position reports directly to the Child, Youth and Family Program Supervisor.

We are looking for enthusiastic high school students who are reliable, engaging, enjoy working with elementary and primary school aged children and being part of a team.

Key Responsibilities Include:

- Create a welcoming environment for children and youth that encourages daily participation, support inclusiveness, healthy living, social responsibility and fun;
- Engage with participants in a meaningful way that encourages their growth, confidence, independence and social skills;
- Encourage participants to actively participate in various activities that promote physical activity and skills such as outdoor play, games, sports, cooking, etc.;
- Open and close building following established security procedures;
- Prepare and serve nutritious snacks;
- Teach and assist new skills and encourage existing healthy interests;
- Ensure the environment is a safe place for children and youth in support of healthy self-esteem and wellness;
- Maintain cleanliness and tidiness of the program rooms;
- Participate in annual and fundraising events.

Skills & Experience: Minimum of 1-year experience working with elementary and primary school aged children.

- Flexible to accept various tasks;
- Positive and enthusiastic attitude;
- Sense of initiative and attention to detail,
- Good interpersonal, customer service and public relations skills;
- Strong verbal and written communication skills;
- Ability to work in teams and independently with all types of people;
- Must be able to maintain a professional and respectful relationship with fellow employees, supervisors, school staff, parents/guardians and community members.

Qualifications:

- A Babysitting Training Course/Certificate
- Standard First Aid and CPR certification are an asset.

Education: Minimum Grade 10 level.

Please forward a complete resume of experience, qualifications and references to:

Town of Strathmore

680 Westchester Road

Strathmore, AB, T1P 1J1 Fax: 403-934-4713, or Email: careers@strathmore.ca

The position will remain open until a suitable candidate is found.

Only those selected for an interview will be contacted.