



Building Services Worker Casual Position Competition TOS2020-13

The Town of Strathmore is a vibrant and progressive community of 13,000 people, located on the Trans Canada Highway 40 km east of Calgary. The community offers all amenities that appeal to a wide range of lifestyles including first class educational and recreational facilities. The Town of Strathmore provides a range of services and programs that promote the well being of the Strathmore community, "*Where Quality is the Way of Life*". Striving to be a leader in municipal administration and operations, the Town has a strong and engaged team focused on delivering these services to the citizens of Strathmore.

Reporting to the Family Centre Manager, the Building Services Worker is a key contributor within the Recreation Department. The primary function of this position is to support the Family Centre team in providing an exceptional experience for facility visitors.

Key Responsibilities Include:

- Cleaning common areas, washrooms, dressing rooms, furniture, toilets, showers, and windows.
- Assisting customers at the Family Centre Arena and Civic Centre.
- Setting up tables, chairs, and event equipment including audio/video equipment.
- Operating and maintaining various cleaning equipment (ex. floor cleaners).
- Assisting facility operators on the ice during floods to move hockey nets.
- Other duties as required.

Competencies and Behaviours:

- Must be willing to take direction from others and follow through with designated tasks.
- Willingness to follow standards and guidelines.
- Strong interpersonal and communication skills.
- Ability to be a self starter and work independently.

Working Conditions:

- This position requires the individual to work variable hours per week, mainly on weekend days/nights. Occasional weeknight shifts may also be required based on facility usage.
- This position will require standing, lifting, and sitting for long periods.
- Required to carry a radio when working to stay in contact with staff.
- Driving is a requirement of the position.
- This is a Safety Sensitive position.

Required Education & Experience:

- Minimum 18 years of age

- High School Diploma or equivalent
- Valid Alberta Class 5 driver's licence, including an acceptable Driver Abstract
- Consent to disclosure of a Criminal Record Check

Application:

Interested applicants should apply with a cover letter and resume outlining relevant experience and qualifications, quoting the competition number **TOS2020-13** to: careers@strathmore.ca

This position will remain open until a suitable candidate is found.

The Town of Strathmore thanks all applicants; however, only those selected for an interview will be contacted.

We are an equal opportunity employer and encourage applications from all qualified individuals. We are committed to providing a diverse and inclusive work environment where every employee feels valued and respected. We will consider accessibility accommodations to applicants upon request.

This posting is intended as a summary of the primary responsibilities and qualifications for this position. The job ad is not intended as inclusive of all duties an individual in this position might be asked to perform or of all qualifications that may be required either now or in the future.