



TOWN POLICY

POLICY NUMBER: No. 3202

REFERENCE:

Resolution No. 400.11.18

ADOPTED BY:

Town Council

PREPARED BY:

Infrastructure, Operations & Development Services

DATE: November 7, 2018

TITLE: Temporary Road and Parking Closure Policy

POLICY STATEMENT

This Policy is intended to guide the Town's administration in temporarily closing a Road or a traffic lane on a Road, temporarily preventing parking on a Road, or temporarily closing a Town-owned parking lot for any of the following purposes:

- (a) constructing, repairing or maintaining
 - i. a Road or a Town-owned parking lot, or
 - ii. the utilities under a Road or a Town-owned parking lot, and
- (b) special events.

1.0 TITLE

1.1 This Policy may be cited as the "Temporary Road and Parking Closure Policy".

2.0 DEFINITIONS

2.1 For the purposes of this Policy, the Definitions in this Section 2.1 to 2.26 inclusive apply.

2.2 "Act" means the *Municipal Government Act, R.S.A. 2000, Chapter M-26*, as amended.

2.3 "Agent of the Town" means a Person employed by the Town under contract to carry out work on behalf of the Town.

2.4 "Affected Parties" means the Occupants of the Parcels or the Lots that

- (a) adjoin that portion of a Road or a Town-owned parking lot that will be subject to a Parking Closure, a Temporary Road Closure, or a Traffic Accommodation (CORA); and
- (b) those Parcels or Lots that would adjoin a Town-owned parking lot except by reason of an intervening Road or Highway 817.

2.5 "Authorized Employee" means the CAO, the Director, or an employee of the Town authorized by the Director.

- 2.6 "Bylaw" means a bylaw of the Town.
- 2.7 "CAO" means the Chief Administrative Officer of the Town.
- 2.8 "Council" means the Mayor and Councilors of the Town.
- 2.9 "CORA", an acronym for closure or accommodation, includes a Parking Closure, a Temporary Road Closure, a Traffic Accommodation or any combination thereof.
- 2.10 "Director" means Director of Infrastructure, Operations and Development Services or the Director that is responsible for the Town's engineering and/or infrastructure functions or that Director's designate.
- 2.11 "Emergency" means an unforeseen combination of circumstances that require immediate action without time for full deliberation, including but not limited to
- (a) events that cause harm or the risk of harm to property or the health, safety, or welfare of persons;
 - (b) a failure or a possible failure of public works including but not limited to water, sanitary sewer and storm sewer breaks, gas line breaks and electrical outages; and
 - (c) orders or directives from the Government of Alberta or Canada.
- 2.12 "Essential Services" means the organizations and agencies identified in Appendix "A".
- 2.13 "Highway" in accordance with the *Traffic Safety Act* means any thoroughfare, street, road, trail, avenue, parkway, driveway, viaduct, lane, alley, square, bridge, causeway, trestleway or other place or any part of any of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use for the passage or parking of vehicles and includes
- (a) a sidewalk, including a boulevard adjacent to the sidewalk,
 - (b) if a ditch lies adjacent to and parallel with the roadway, the ditch, and
 - (c) if a highway right of way is contained between fences or between a fence and one side of the roadway, all the land between the fences, or all the land between the fence and the edge of the roadway as the case may be,
- but does not include a place declared by regulation not to be a highway.
- 2.14 "Lot" means a Lot as defined in Part 17 of the Act.
- 2.15 "Occupant" means
- (a) an Owner of a Lot or a Parcel if that Owner resides or carries on a business within the boundaries of the Lot or Parcel; and
 - (b) any Person or corporation, or both, residing or carrying on a business within the boundaries of the Lot or Parcel either as a lessee or pursuant to a license of occupation.
- 2.16 "Owner" means the Person or Persons shown as the Owner or Owners on a Certificate of Title for a Lot or Parcel that is registered in the Land Titles Office.
- 2.17 "Parcel" means a parcel of land as defined in Part 17 of the Act.
- 2.18 "Parking Closure" means preventing public parking on
- (a) a parking lot owned by the Town, or
 - (b) a Road or portion thereof.

- 2.19 “Person” means any of the following:
- (a) an individual or individuals,
 - (b) a legal entity or business entity including a firm, association, partnership, society, or corporation, or
 - (c) a trustee, executor, administrator, agent or employee of either (a) or (b) above.
- 2.20 “Private Highway” means a Highway that is not publicly-owned.
- 2.21 “Road” means any street or roadway within the Town that is publicly-owned and shown on a plan registered in the Land Titles Office and includes
- (a) a lane or alley, and
 - (b) where applicable the sidewalk, boulevard and curb, but excluding Highway No. 1 and Highway No. 817.
- 2.22 “Scheduled Special Event” means
- (a) a Concert or Special Event as defined in the Concerts and Special Events Bylaw or a Bylaw that replaces that Bylaw;
 - (b) an event that must be Scheduled to the satisfaction of an Authorized Employee at least 30 days before the event is held; and
 - (c) an event as identified in Appendix “B”.
- 2.23 “Temporary Road Closure” means a Road or portion thereof that is closed to prevent any or all of the following:
- (a) vehicular traffic,
 - (b) pedestrian traffic, or
 - (c) public parking,
- on that Road or portion thereof for a period of time but excluding a Permanent Road Closure.
- 2.24 “Traffic Accommodation” means closing a traffic lane, a parking lane or other portion of a Road so that
- (a) construction, excavation or other activities may be carried out;
 - (b) traffic may continue to use a portion of the Road; and
 - (c) public parking on the Road may be prevented.
- 2.25 “Town” means the Corporation of the Town of Strathmore.
- 2.26 “Traffic Safety Act” means the *Traffic Safety Act R.S.A. 2000 Chapter T-6*, as amended.

3.0 Applicability of Policy and Interpretation

- 3.1 This Policy applies to all projects, works and maintenance carried out by:
- (a) the Town, an Authorized Employee or an Agent of the Town, and
 - (b) any other Person,
- unless otherwise stated in this Policy, recognizing that an Authorized Employee or an Agent of the Town does not require a permit for the matters described in Section 8.1
- 3.2 This Policy must be considered in conjunction with other legislation, regulations, bylaws and policies of Council including but not limited to
- (a) the *Traffic Safety Act* and related regulations,
 - (b) the Traffic Bylaw No. 06-08 as amended,
 - (c) the Municipal Right-of-Way Works and Excavation Policy, and
 - (d) the Concerts and Special Events Bylaw or a replacement Bylaw.

3.3 Where this Policy cites or refers to any other act, regulation, bylaw, code, policy or publication, the citation or reference is to any of these documents as amended and includes reference to any document that may be substituted in its place.

4.0 Responsibility for Policy and Administration – Council and Director

4.1 Council may amend this Policy from time to time including any Schedules thereto.

4.2 The Director:

- (a) is responsible for administering this Policy, unless otherwise stated, and the Director may delegate any or all the powers, authority or responsibilities to an Authorized Employee; and
- (b) may update the information in the Appendices as necessary to keep them current including the guidelines, requirements and specifications described in Section 6.1.

5.0 Non-Applicability of Policy to Permanent Road Closures

5.1 This Policy does not apply to permanent Road closures recognizing that such closures are subject to the Act, require the consent of the Minister of Transportation and require Council to close a Road either by Bylaw or by resolution of Council, as prescribed by the Act.

6.0 Director’s Responsibilities – Guidelines and Requirements

6.1 The Director may establish guidelines, requirements and specifications for any of the following and implement these guidelines, requirements and specifications as operational demands allow:

- (a) the form and content of notifications to the public, Affected Parties, and any other Person whether such notifications are affected or carried out by an Authorized Employee, an Agent of the Town, or any other Person,
- (b) Parking Closures,
- (c) Temporary Road Closures and Traffic Accommodations including but not limited to
 - i. application forms and permits for construction, maintenance, repair, Scheduled Special Events and other events or activities,
 - ii. work zone setup, traffic control and temporary traffic signage for roadway work sites,
 - iii. safety programs, work procedures and worker, pedestrian and public safety,
 - iv. authorized apparel, equipment, barricades, channelization devices, and signage,
 - v. confirmation of comprehensive liability and accreditation of workers, and
 - vi. incident and emergency procedures including procedures respecting collisions, roadway obstructions, water ponding and incidents involving dangerous goods and hazardous materials, and
- (d) first responder and emergency access as referenced in Section 9.1.

- 6.2 The guidelines, requirements, specifications, forms, and other matters identified in Section 6.1 above may be
- (a) attached as Appendices to this Policy; or
 - (b) listed and identified in the Appendices to this document if the any of the documents are in the form of a manual or other detailed guidelines, requirements or specifications.

7.0 Emergencies and Other Exceptions

- 7.1 Despite any provision to the contrary in this Policy, the Director may impose a CORA on
- (a) any Road or portion thereof in the case of an Emergency; and
 - (b) a Downtown Road or portion thereof if
 - i. a Person has been issued a permit pursuant to the Municipal Right-of-Way Works and Excavation Policy; or
 - ii. the Director considers it reasonable and appropriate to do so subject to Part 11.
- 7.2 In the case of an Emergency, the Director may notify the public and any Person of a CORA by any one or more of the following:
- (a) the Town's emergency notification system,
 - (b) electronic media including the Town's website, television, radio and the social media, and
 - (c) other means as the Director considers appropriate.

8.0 Permit Required – Parking Closure, Temporary Road Closure & Traffic Accommodation (CORA)

- 8.1 An Authorized Employee or an Agent of the Town may undertake or effect a CORA without a permit.
- 8.2 No Person, other than an Authorized Employee or an Agent of the Town may undertake, effect, or carry out a CORA unless that Person has been issued a permit by an Authorized Employee.
- 8.3 A permit that authorizes a CORA generally, or a permit that authorizes any specific Parking Closure, Temporary Road Closure, or Traffic Accommodation must be in a form and manner that is authorized by the Director.

9.0 First Responder and Emergency Access Required

- 9.1 A CORA must address access for ambulance, fire, police and Emergencies and must not prevent such access, unless otherwise authorized by the Director, recognizing that construction or excavations in a Road or a parking lot may limit options for vehicular access.

10.0 Consultation Requested – Private Highway

- 10.1 Subject to Section 10.2 and other provisions of this Policy, the Owner of a Private Highway should consult with the Director
- (a) at least 14 days before
 - i. commencing a Temporary Road Closure of the Private Highway, or
 - ii. undertaking a Traffic Accommodation on a Private Highway, and
 - (b) at least 72 hours before undertaking a Parking Closure on Private Highway or a private parking lot if that Parking Closure exceeds 8 hours and the closure affects a Road.
- 10.2 This Policy does not compel the Owner of a Private Highway or a private parking lot to consult with the Director in the circumstances described in Section 10.1 above, but the rights or obligations conferred to the Town by reason of any of the following are not diminished:
- (a) a utility right-of-way agreement or an easement registered against the Certificate of Title of the Owner's property,
 - (b) the *Traffic Safety Act* or any other statute or regulation, or
 - (c) a bylaw or a policy of the Town.
- 10.3 If the Director believes that the Owner of Private Highway or a private parking lot intends to commence or undertake
- (a) a Temporary Road Closure, a Parking Closure or a Traffic Accommodation involving a Private Highway; or
 - (b) a Parking Closure of a private parking lot for an extended period of time
- the Director may request the Owner to describe the nature and extent of the closure to determine whether or not a Road will be affected.
- 10.4 If a Temporary Road Closure, a Parking Closure or a Traffic Accommodation involving a Private Highway or a private parking lot affects a Road so that
- (a) detours involving a Road are required,
 - (b) equipment or traffic control measures are located on a Road, or
 - (c) there are safety or liability concerns affecting the Road or the Town,
- then the Director may withhold authorizations respecting use of the Road, or authorizations respecting matters related to the use of the affected Road, until such time as the Director considers it reasonable and appropriate to do so.

11.0 Downtown Roads and Closure Limits

- 11.1 A Downtown Road means all of the following Roads lying between Wheatland Trail and Lakeside Boulevard:
- (a) Second Avenue, Third Avenue and Fourth Avenue, and
 - (b) all the lanes lying between First Avenue on the north and Fifth Avenue on the south and excluding Wheatland Trail and Lakeside Boulevard.

11.2 A Downtown Road should not be subject to a CORA for any of following purposes between the hours of 9:00 a.m. to 6:00 p.m. from Monday to Saturday unless otherwise required by the Director, subject to Section 11.3 below:

- (a) street sweeping or line painting,
- (b) snow ploughing or sanding, excluding snow removal, and
- (c) parades, processions or other events,

recognizing that street sweeping, line painting, snow ploughing and the sanding of Downtown Roads can be carried out before 9:00 a.m. or after 6:00 p.m. between Monday and Saturday.

11.3 If the Director imposes a CORA on a Downtown Road during the period described in Section 11.2 above, the Director in the case of:

- (a) a parade, procession or other event, must be satisfied that the Person proposing the CORA has consulted with Affected Parties and the Affected Parties support the CORA;
- (b) street sweeping, line painting, snow ploughing or sanding, may impose a CORA only in unusual or extenuating circumstances; and
- (c) snow removal, if it is impractical to undertake snow removal prior to or after the period described in Section 11.2.

12.0 Events other than Scheduled Special Events – No Obligation to Issue Permit

12.1 Unless an event is a Scheduled Special Event as described, an Authorized Employee is not obligated to issue a permit or an authorization allowing a CORA that benefits that event.

13.0 Traffic Accommodation and the Director’s Responsibilities

13.1 A Traffic Accommodation must

- (a) provide traffic control and flag persons, as required, to the satisfaction of the Director; and
- (b) comply with the terms and conditions of a permit, instructions and all applicable bylaws, policies, guidelines, statutes and regulations.

14.0 Notification Requirements Summarized

14.1 For convenience, notification requirements are summarized in Schedule “A”, subject to all the provisions of this Policy.

15.0 Notification Periods Excludes Sundays & Statutory Holidays –Excepting Emergencies

15.1 Where this Policy states that notice should or must be given to any of the following within a prescribed period of time, that prescribed period of time must exclude Sundays and Statutory Holidays:

- (a) a Person,
- (b) Affected Parties or other Occupants of property; or
- (c) Essential Services

except in the case of an emergency in which case Section 7.2 applies.

16.0 Notification Methods, Requirements & Communications Plan – CORA 12 Hours or Less

- 16.1 Subject to Section 16.2, all Persons including an Authorized Employee and an Agent of the Town must provide not less than:
- (a) 24 hours' notice to the public by means of signs as described in Section 26.1,
 - (b) 48 hours' notice to the public by means of a notice placed on the Town's website and in the social media, and
 - (c) 48 hours' notice to the Fire Department and Municipal Enforcement, of a CORA if that Person undertakes, effects, or carries out a CORA for a period of 12 hours or less.
- 16.2 Despite Section 16.1 above, a Person is not required to give 48 hours' notice by means of a notice placed on the Town's website or in the social media if a CORA is for a period of 2 hours or less.
- 16.3 A Communications Plan is not required for a CORA with a duration of 12 hours or less, but such a Plan may be required at the discretion of the Director.

17.0 Notification Methods and Requirements – CORA Exceeding 12 Hours & Not Exceeding 72 hours

- 17.1 All Persons including an Authorized Employee and an Agent of the Town must provide not less than
- (a) 24 hours' notice to the public by means of signs as described in Subsection 26.1,
 - (b) 72 hours' notice to the public by means of a notice placed on the Town's website and in the social media,
 - (c) 72 hours' notice to the Fire Department and Municipal Enforcement, and
 - (d) 72 hours written notice to Affected Parties,
- of a CORA if that Person undertakes, effects or carries out a CORA for a period that exceeds 12 hours but does not exceed 72 hours.
- 17.2 A Person giving notice pursuant to Section 17.1 should give not less than 48 hours' notice to:
- (a) any one or all of the Essential Services identified in Appendix "A" if the Person believes that an Essential Service may be affected by the CORA that exceeds 12 hours but does not exceed 72 hours; and
 - (b) the Occupants of any property within 60m of a Town-owned parking lot if
 - i. a Parking Closure affects that parking lot and the lot provides public parking for customers or employees of businesses, or for residents of mixed-use developments,
 - ii. the Parking Closure of the parking lot is for a period that exceeds 12 hours but does not exceed 72 hours, and
 - iii. operational demands allow such notification.
- 17.3 If a notice is issued pursuant to Section 17.2 that notice
- (a) to an Essential Service may be verbal or in writing but should be in writing wherever possible and may be via email; and

- (b) to the Occupants of property must be in writing.

18.0 Notification Methods and Requirements – All CORA Exceeding 72 hours

- 18.1 Subject to Sections 19.1 and 20.1 and other provisions of this Policy, in all cases all Persons including an Authorized Employee and an Agent of the Town must provide not less than
- (a) 24 hours' notice to the public by means of signs as described in Subsection 26.1,
 - (b) 5 days' notice to the public by means of a notice placed on the Town's website and in the social media,
 - (c) 5 days' notice to the Fire Department and Municipal Enforcement, and
 - (d) 4 days written notice to Affected Parties
- of a CORA if that Person undertakes, effects or carries out a CORA for a period that exceeds 72 hours.

19.0 Notification Requirements – Parking Lot Closure Exceeding 72 Hours

- 19.1 A Person giving notice pursuant to Section 18.1 must give not less than 4 days written notice to the Occupants of any property with 60m of a Town-owned parking lot if
- (a) a Parking Closure affects that parking lot and the lot provides public parking for customers or employees of businesses, or for residents of mixed-use developments, and
 - (b) the Parking Closure of the parking lot is for a period that exceeds 72 hours.

20.0 Notification Requirements – Road Closure Exceeding 72 Hours

- 20.1 A Person giving notice pursuant to Section 18.1 must give not less than 4 days written or verbal notice to each Essential Service as shown in Appendix "A" and such notice should be in writing whenever possible and may be via email.

21.0 Communications Plan Required – CORA Exceeding 72 Hours

- 21.1 If a CORA exceeds 72 hours, a Communications Plan must be prepared and any notice or consultation with the public, Affected Parties or other Occupants is subject to the Communications Plan which may require either additional notice or consultation, or both.

22.0 Supplementary Notification & Communication Plan

- 22.1 In addition to any other notifications that are required or may be required in this Policy, an Authorized Employee or an Agent of the Town may notify the public of a CORA by notices
- (a) published in a newspaper circulating in the Town,
 - (b) broadcast by a radio or television broadcaster, or
 - (c) provided by other means to the satisfaction of an Authorized Employee,
- and such notices may be required in a Communications Plan.

23.0 Written Notification – Delivered During Normal Business Hours

23.1 Where this Policy requires that written notification be provided to Affected Parties or other Occupants, that written notification should be delivered during normal business hours, namely between 9:00 a.m. and 5:00 p.m. Monday to Friday and between 9:00 a.m. to noon on Saturday.

24.0 Notification by an Agent of the Town to the Satisfaction of the Director

24.1 If a contract issued by the Town requires an Agent of the Town to notify Affected Parties, other Occupants, or the public, such notification including but not limited to written notification and any signs posted on a Road or a Town-owned parking lot must be to the satisfaction of the Director.

25.0 Communication Plan or Consultation Required – All Cases for Periods Exceeding 12 Hours

25.1 If a CORA is expected to be in effect for a period:

- (a) exceeding 12 hours but not exceeding 72 hours, any Person including an Authorized Employee and an Agent of the Town carrying out that CORA should:
 - i. consult with Communications Staff at least 3 days and preferably 5 days before notifying the public, Affected Parties, or other Occupants of the CORA; and
 - ii. consider preparing and may prepare a Communications Plan subject to Section 22.1; and
- (b) exceeding 72 hours, any Person including an Authorized Employee and an Agent of the Town carrying out that CORA must:
 - i. consult with Communications Staff as soon as possible and, whenever practicable, at least 30 days before the anticipated date of public notification; and
 - ii. complete a Communication Plan in accordance with Section 21.1 and subject to Section 22.1; and
 - iii. refer the Plan to Council for consideration if
 - (A) the magnitude of the project or the length of time that the CORA remains in effect merits referring the Plan to Council; and
 - (B) the Director determines that it is reasonable and appropriate to refer the Communications Plan to Council for consideration.

26.0 Notification Signs – Location and Removal

26.1 Signs providing notice of a CORA:

- (a) must be placed on or near the following, as appropriate, not less than 24 hours before the CORA takes effect:
 - i. on a boulevard, sidewalk or carriageway of an affected Road; or
 - ii. at or near the entrance to an affected parking lot or on the parking lot; and
- (b) should be removed from the Road or alternate location before the end of the applicable period.

27.0 Adoption

27.1 This Policy comes into effect upon approval by resolution of Council.

SCHEDULE “A”

SUMMARY – NOTIFICATION FOR CLOSURES OR ACCOMMODATIONS (CORA)			
TYPE OR DURATION OF CORA¹	REQUIRED NOTIFICATION (See Note 3)	SUPPLEMENTARY OR DISCRETIONARY NOTIFICATION	OTHER ACTIONS
Emergency CORA Only		As required by the Director [Sec. 7.2] <ul style="list-style-type: none"> the Town's emergency notification system, electronic media including the Town's website, television, radio and the social media, and other 	
CORA - 12 Hours or Less	<ul style="list-style-type: none"> signs 24 hours before CORA [Sec. 16.1(a) & 26.1] website, social media, Fire Depart. & Municipal Enforcement notice 48 hours before CORA [Sec. 16.1(b) & (c)] 	<ul style="list-style-type: none"> website & social media notification not compulsory for CORA with duration of less than 2 hours [Sec. 16.2] other (e.g. newspaper, radio or TV broadcast etc.) [Sec. 22.1] 	<ul style="list-style-type: none"> A Communications Plan is not compulsory but may be required at the discretion of the Director [Sec 16.3]
CORA - Exceeding 12 Hours & Not Exceeding 72 Hours	<ul style="list-style-type: none"> signs 24 hours before CORA [Sec. 17.1(a) & 26.1] website, social media, Fire Depart. & Municipal Enforcement 72 hours notice before CORA [Sec. 17.1(b) & (c)] 72 hours written notice during business hours to Affected Parties [Sec. 17.1(d) & 23.1] 	<ul style="list-style-type: none"> other (e.g. newspaper, radio or TV broadcast, Communications Plan etc.) [Sec. 22.1] should notify Essential Services 48 hours before CORA if Essential Services are affected [Sec. 17.2(a) & 17.3(a)]. Parking Closure of Town-owned parking lot - Occupants within 60m of parking lot should be notified in writing subject to operational demands [Sec. 17.2(b) & 17.3(b)] 	<ul style="list-style-type: none"> consult with Communications Staff 3 to 5 days before public notification and consider preparing Communications Plan [Sec. 25.1(a)]
CORA - Exceeding 72 Hours	<ul style="list-style-type: none"> signs 24 hours before CORA [Sec. 18.1(a) & 26.1] website, social media, Fire Depart. & Municipal Enforcement notice 5 days before CORA [Sec. 18.1(b)(c) & Sec.21] 4 days written notice during business hours to Affected Parties [Sec. 18.1(d) & 23.1] as per Communications Plan [Sec. 21] 	<ul style="list-style-type: none"> other (e.g. newspaper, radio or TV broadcast, Communications Plan etc.) [Sec. 22.1] 	<ul style="list-style-type: none"> consult with Communications Staff as soon as possible (30 days if practicable) [Sec. 25(b)] Communications Plan required refer Communications Plan to Council if the magnitude or duration of CORA merits Council consideration [Sec. 25.1(b)]
Parking Closure Exceeding 72 Hours	<ul style="list-style-type: none"> 4 days written notice during business hours to Occupants of properties within 60m of the parking closure, in addition to CORA requirements. [Sec. 18.1, 19.1 & Sec. 23.1] 	<ul style="list-style-type: none"> Same as CORA Exceeding 72 hours 	<ul style="list-style-type: none"> Same as CORA Exceeding 72 hours
Temporary Road Closure Exceeding 72 Hours	<ul style="list-style-type: none"> 4 days verbal notice and 4 days written notice if possible to all Essential Services (Appendix “A”), in addition to CORA requirements [Sec. 18.1, 20.1 & 23.1] 	<ul style="list-style-type: none"> Same as CORA Exceeding 72 hours 	<ul style="list-style-type: none"> Same as CORA Exceeding 72 hours

Note:

1. Schedule "A" is a summary only and subject to the Policy in accordance with Section 14.
2. CORA includes a Parking Closure, a Temporary Road Closure and a Traffic Accommodation or a combination thereof.
3. The notification period, except in the case of an emergency, excludes Sundays and Statutory Holidays (Sec. 15.1) and is not less than the period shown unless otherwise stated in the applicable provision of this Policy.

APPENDIX “A”
ESSENTIAL SERVICES

A.1 The following Essential Services may be contacted by telephone or email where available, or both

- | | |
|--|----------------|
| (a) Ambulance Service dispatch (WADEMOSA – See Note) | 403-934-2911 |
| (b) EPCOR | 403-934-9440 |
| (c) RCMP | 403-934-3968 |
| (d) Golden Hills School Division No. 75 | 403-934-5121 |
| (e) Christ the Redeemer Catholic Schools | 1-800-737-9383 |
| (f) Utility Locates (Alberta One Call) | 1-800-242-3447 |

Note: WADEMOSA means Wheatland and District Emergency Medical Services Association

APPENDIX “B”

SCHEDULED SPECIAL EVENTS REQUIRING CORA	
Name of Scheduled Event	Date of Event
Get to Know Your Neighbour Festival	Mid-June or alternate
Tri-Smore Triathlon	June or alternate
Stampede Parade	August (1 st Saturday – estimated)
Tri-Diva Triathlon – Women Only	August, September or alternate
Santa Claus Parade	Last Week of November or First Week of December (estimated)

Note: Events and dates are subject to change.