



TOWN POLICY

POLICY NUMBER: 2601

REFERENCE:
Council 178.04.01

ADOPTED BY:
Town Council
4 April 2001

PREPARED BY: Protective Services

DATE: 4 April 2001

TITLE: Cat Trapping Policy

PAGE 1 OF 5

Policy Statement

The Town of Strathmore will provide cat traps to the residents of the Town of Strathmore for the capture of nuisance cats in accordance with Bylaw #95-18.

1. Definitions

- 1.1 Bylaw Enforcement Officer means a person appointed by Council as such by resolution.
- 1.2 Council means the council of the Town of Strathmore in the Province of Alberta.
- 1.3 Municipality means the Town of Strathmore.
- 1.4 Special Constable means a person appointed as a Special Constable under Section 42 of the Police Act.
- 1.5 Town Manager means the Manager of the Town of Strathmore as appointed by Council.

2. Responsibilities

- 2.1. Town Manager
 - 2.1.1. To review and approve the conditions of the Cat Trap Agreement.
 - 2.1.2 To recommend any revisions to the Cat Trap Agreement.
- 2.2 Director of Administrative Services
 - 2.2.1 To coordinate and oversee all procedures related to the Cat Trap Agreement as outlined in Appendix I.
 - 2.2.2 To recommend any changes or amendments to the Cat Trap Agreement.
 - 2.2.3 To refund deposits if the trap is returned, undamaged, on the due date. See Appendix II.
 - 2.2.4 To assess costs for returned, damaged traps.
- 2.3 Special Constable
 - 2.3.1 To ensure that all necessary maintenance is carried out on the Cat Traps.
- 2.4 Residents of Strathmore
 - 2.4.1 To comply with the conditions outlined in the Cat Trap Agreement.

3. Service Provided

- 3.1. The Town of Strathmore will provide Cat Traps on a first come, first served basis as outlined in Appendix I, Cat Trap Agreement.
- 3.2. Any resident wishing to use the Cat Trap shall be required to make a formal application through the Town Office.
- 3.3 Any resident using the Cat Traps shall be required to abide by all conditions as outlined in Appendix I.
- 3.4 All cats caught will be brought to the Town Office to determine identification of the cat, and proper notification to the Owner. All

animals must be brought to the Special Constable during normal working hours, 8:30 a.m. to 4:30 p.m., Monday to Friday, excluding Statutory Holidays.

- 3.5 The Town will accept untrapped cats that are brought to the Town Office:
 - 3.5.1 if they are picked up within the Town of Strathmore limits; and
 - 3.5.2 if the resident who delivers the cat to the Town Office puts the cat into a carrier supplied by the Town Office. Town Office staff will not be required to handle the cat.
- 3.6 Any capture of skunks should be reported to the Town Office and the Special Constable will attend to the trap at its present location for removal.

4. Disposal of Cats

- 4.1 After the appropriate waiting period, as set out in Bylaw #95-18, the Special Constable will deliver the cat to one of the local veterinary offices in Strathmore for euthanization or adoption.
- 4.2 Upon adoption the adopter shall pay for a current cat license and impound charges before the impounded cat is released to his/her care.
- 4.3 If deemed necessary, the Special Constable may deliver the cat to one of the local veterinary offices in Strathmore for them to harbour the cat and await the appropriate time frame as set out in Bylaw #95-18.

5. End of Policy

CAT TRAP AGREEMENT
between the Town of Strathmore and

Name: _____ **Home Phone #:** _____

Address: _____ **Work Phone #:** _____

I agree to accept full responsibility for the Town of Strathmore Cat Trap, Number _____ and other equipment which may be supplied. I am also responsible for the safety and well being of any animal caught in this trap.

I further agree:

1. To pay a refundable deposit of \$30.00 for the above cat trap. If I fail to return the cat trap on the date stated, the deposit of \$30.00 will be forfeited to the Town of Strathmore. If the trap becomes damaged, I will be assessed for costs of repairs.
2. To place the cat trap only on the property described above.
3. To set the trap in a shaded and/or sheltered area.
4. To check the trap regularly.
5. To take the trapped animal to the Town Office or a veterinary clinic if it appears to be sick or injured.
6. To feed, water and care for the trapped animal in a humane manner.
7. An Animal Control Officer may enter my property to ensure the agreement is complied with.
8. To transport any trapped cat to the Town of Strathmore - 680 Westchester Road, between the hours of 8:30 a.m. and 4:30 p.m., as soon as possible and in any event within 72 hours of the cat being trapped.

THE CAT TRAP IS TO BE RETURNED NO LATER THAN _____ 20____.
IN SIGNING THIS AGREEMENT, I PROMISE TO ABIDE BY THE ABOVE TERMS.

Signature Date

Witness Date

Deposit Made By: Cash _____ Cheque _____

ANIMAL SERVICES HOURS: MONDAY - FRIDAY - 8:30 A.M. - 4:30 P.M, PHONE: 934-3133

TRAP RETURNED

Date Trap Returned: _____ Deposit Received: _____
(Signature of Complainant)

Witness's Signature _____

Distribution: _____ **Complainant** _____ **With Deposit** _____ **Animal Services**

APPENDIX II

DEPOSIT FOR CAT TRAPS

1. \$30.00 - Refundable if returned on specified date undamaged.
2. Assessed costs of repairs if returned damaged on specified date.