

# TOWN OF STRATHMORE



Meeting of the  
Town of Strathmore  
Municipal Council  
Wednesday, January 9, 2019 at **6:30 pm**

**REGULAR COUNCIL MEETING**



## AGENDA

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**REGULAR MEETING OF COUNCIL**  
**Wednesday, January 9, 2019 at 7:00 pm**  
**in Council Chambers**

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1. **CALL TO ORDER**
2. **CONFIRMATION OF AGENDA**
3. **PRESENTATION(S)/RECOGNITIONS**
4. **DELEGATIONS**
  - 4.1 [Kinsmen and K40 Club Strathmore](#) Pg. 2
5. **CONFIRMATION OF MINUTES**
  - 5.1 [Regular Council Meeting Minutes for December 12, 2018](#) Pg. 3
6. **TABLED ITEM(S)**
7. **ITEMS FROM ADMINISTRATION**
  - 7.1 [BSM Technologies, GPS Tracking](#) Pg. 11
8. **COMMITTEE REPORTS**
9. **ITEMS DIRECTLY RELATED TO COUNCIL**
10. **BYLAWS**
11. **URGENT BUSINESS**
12. **QUESTIONS BETWEEN COUNCILLORS AND COUNCIL STATEMENTS**
13. **ADMINISTRATIVE INQUIRIES**
14. **IN CAMERA**
  - 14.1 [Item Pertaining to FOIPP, section 21](#) Pg. 12
  - 14.2 [Item Pertaining to FOIPP, section 24](#) Pg. 13
15. **ADJOURNMENT**



## **DELEGATION**

**Report Date: January 3, 2019**

**Contact: Lisa Brown**

**Agenda Item Number: 4.1**

**Meeting Date: January 9, 2019**

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**TO: Town Council**

**DELEGATION NAME: Kinsmen and K40 Club of Strathmore**

**SUBJECT: New Town Hall**

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**RECOMMENDATION:**

**For Council information.**

**REPORT SUMMARY**

Mr. Harrison Gray has requested to address Council regarding the development of the new Town Hall.

**REVIEWED & APPROVED BY**

**Jennifer Sawatzky, Manager of Legislative Services**



## REQUEST FOR DECISION

Report Date: January 2, 2019

Contact: Lisa Brown

Agenda Item Number: 5.1

Meeting Date: January 9, 2019

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**TO:** Town Council

**FROM:** Legislative Services

**SUBJECT:** Confirmation of the Regular Meeting Minutes for December 19, 2018

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**RECOMMENDATION:**

**That Council adopts the Regular Meeting Minutes for December 19, 2018 as presented.**

### REPORT SUMMARY

The Regular Meeting Minutes for December 19, 2018 are being presented to Council for adoption.

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**REVIEWED & APPROVED BY**

**Jennifer Sawatzky, Manager of Legislative Services**



**Town of Strathmore  
REGULAR COUNCIL MEETING  
Wednesday, December 19, 2018 at 6:30 PM  
COUNCIL CHAMBERS**

**UNAPPROVED MINUTES**

**IN ATTENDANCE:**

**COUNCIL**

PAT FULE	Mayor
LORRAINE BAUER	Deputy Mayor
BOB SOBOL	Councillor
DENISE PETERSON	Councillor
JASON MONTGOMERY	Councillor
MELANIE CORBIELL	Councillor
TARI COCKX	Councillor

**STAFF**

JAMES THACKRAY	Chief Administrative Officer
MEL TIEDE	Director of Corporate Services
RYAN ROYCROFT	Director of Infrastructure, Operations and Development
TRENT WEST	Manager of Protective Services
CRAIG NICHOLS	Operations Manager
MARK PRETZLAFF	Recreation Manager

**RECORDING SECRETARY**

LISA BROWN	Legislative Officer
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**REGRETS**

TRACY SIMPSON	Director of Community and Protective Services
JENNIFER SAWATZKY	Manager of Legislative Services

**1.0 CALL TO ORDER**

Mayor Fule called the meeting to order at 6:32 pm.

14.3 Item Pertaining to FOIPP, sections 20, 21 and 24

**Resolution No. 467.12.18**

Moved by Councillor Corbiell  
THAT Council move In Camera at 6:32 pm to discuss matters under FOIPP sections 20, 21 and 24.

CARRIED

**Resolution No. 468.12.18**

Moved by Councillor Peterson  
THAT Council come out of Camera at 7:00 pm.

CARRIED

Mayor Fule called a recess at 7:00 pm  
The meeting was reconvened at 7:06 pm

## 2.0 CONFIRMATION OF AGENDA

### **Resolution No. 469.12.18**

Moved by Councillor Corbiell

THAT Council adopts the December 19, 2018 Regular Council Meeting Agenda, as amended by adding:

3.1 - Fire Service Award

4.2 - Strathmore Minor Soccer Federation

11.1 - Administration Report on Seniors Housing

11.2 - RCMP, verbal report/update

CARRIED

## 11.0 URGENT BUSINESS

11.2 RCMP, verbal report/update

Staff Sargent Dennis Delaronde gave a verbal report on RCMP activities in the community

## 3.0 PRESENTATIONS /RECOGNITIONS

3.1 Fire Service Award

Mayor and Council presented an Award to Mr. John Silva in recognition of forty years of service with the Strathmore Fire Department

## 4.0 DELEGATIONS

4.1 Strathmore Lacrosse Club

Mr. Jonathan Peters gave a PowerPoint presentation regarding the Lacrosse Club's use of the new field house.

4.2 Strathmore Minor Soccer Federation

No representatives attended the meeting.

## 5.0 MINUTES

5.1 Regular Council Meeting Minutes for December 5, 2018

### **Resolution No. 470.12.18**

Moved by Councillor Peterson

THAT Council adopts the Regular Council Meeting Minutes for December 5, 2018, amended as follows:

9.1 - Resolution No. 459.12.18 was made by Councillor Montgomery.

CARRIED

5.2 Public Hearing Minutes for Bylaw No. 18-20, held December 5, 2018

### **Resolution No. 471.12.18**

Moved by Councillor Corbiell

THAT Council adopts the Public Hearing Minutes for Bylaw No. 18-20, held December 5, 2018, as presented.

CARRIED

5.3 Public Hearing Minutes for Bylaw No. 18-25, held December 5, 2018

### **Resolution No. 472.12.18**

Moved by Councillor Montgomery

THAT Council adopts the Public Hearing Minutes for Bylaw No. 18-25, held December 5, 2018, as presented.

CARRIED

**6.0 TABLED ITEMS**

6.1 Bylaw No. 18-21 - Enforcement Resource Tracking

**Resolution No. 473.12.18**

Moved by Councillor Montgomery

THAT Council directs Administration to track all costs and resources directed towards the research, creation, management and enforcement of Bylaw No. 18-21, whether direct or indirect, retroactive to the initiation of the bylaw, and provide a semi-annual report to Council detailing the aforementioned and any other related expenditure of resources, as well as any revenues generated as a direct result of this bylaw.

CARRIED

**7.0 ITEMS FROM ADMINISTRATION**

7.1 Long Term Financial Plan and 2019-2021 Operating and Capital Budget

Mr. Mel Tiede gave a PowerPoint presentation regarding the 2019 Long Term Financial Plan, 2019-2023 Capital Budget and 2019-2021 Operating Budget.

**Resolution No. 474.12.18**

Moved by Councillor Sobol

THAT Council adopts the 2019 Long Term Financial Plan as presented.

CARRIED

**Resolution No. 475.12.18**

Moved by Councillor Sobol

THAT Council adopts the 2019-2023 Capital Budget as presented.

CARRIED

**Resolution No. 476.12.18**

Moved by Councillor Sobol

THAT Council adopts the 2019-2021 Operating Budget, including the Franchise Fee adjustment as contained within the budget, as presented, exempting approval of the two proposed firefighter positions, utilizing Option C as follows:

Residential Tax Adjustment - 4.9%

Non-Residential Tax Adjustment - 6.9%

Total Tax Revenue of \$18,197,167

CARRIED

Councillor Sobol declared a conflict of interest and left the meeting at 8:40 pm

**Resolution No. 477.12.18**

Moved by Councillor Peterson

THAT Council approves the two firefighter positions in the 2019 Budget.

CARRIED

Councillor Sobol returned to the meeting at 8:42 pm

7.2 Request for Decision – Strathmore Motor Products Sports Centre, Field Turf Options Mr. Mark Pretzlaff, Recreation Manager and Mr. Trent West, Acting Director of Community and Protective Services gave a verbal update regarding turf options for the Strathmore Motor Products Sports Centre.

**Resolution No. 478.12.18**

Moved by Councillor Montgomery

THAT Council defers the Field Turf Options for the Strathmore Motor Products Sports Centre.

WITHDRAWN

**Resolution No. 479.12.18**

Moved by Councillor Peterson

THAT Council approves a maximum for \$250,000 from debenture funding to provide the ability to support programming to take place with two anchor tenants, and include the following:

- Removable board purchase;
- Professional installation and removal;
- Storage facility; and
- Netting around both fields.

CARRIED

7.3 Update on Canadian Badlands Sign Mr. Ryan Roycroft gave a PowerPoint presentation regarding the placement of two signs for the Canadian Badlands.

**Resolution No. 480.12.18**

Moved by Councillor Sobol

THAT Council approves the Canadian Badlands signs to be placed along Wheatland Trail, at the corner of Wheatland Trail and Township Road 244 and Kinsman Park Ball Diamonds.

CARRIED

**Resolution No. 481.12.18**

Moved by Councillor Montgomery

THAT Council extends the Regular Meeting to 10:30 pm

CARRIED

7.4 CityWorks - Public Web Interface Mr. Craig Nichols, Operations Manager gave a PowerPoint presentation regarding the Public Web Interface.

**Resolution No. 482.12.18**

Moved by Deputy Mayor Bauer

THAT Council accepts the report on the CityWorks Public Web Interface for information.

CARRIED



7.5 2019 Council Committee  
Appointments

**Resolution No. 483.12.18**

Moved by Councillor Peterson

THAT Council accepts the report from the Nominations Committee as presented and appoints members of the public to the Council Committees as follows, effective January 1, 2019 to October 31, 2019:

Sustainability Committee

Christine Huxted (Chair)

Colin Huxted

Oksana Treacy

Traffic Advisory Committee

Martin Wiseman (Chair)

Larry Shorhen

Rob Pirie

Downtown Vitalization Focus Group

Lindsay Pollon (Chair)

Marlene Risdon

Rob Pirie

Steven Greene

Curtis Solda

Recreation Development Focus Group

Wayne Hansen (Chair)

Jeff Bodie

Tristan Desmet

Chad Moskal

Rhonda Stockwell

John Gauvin

Senior's Advisory Committee

Lynne Fair

Christina Shworak

Linda Storkson

Stephen Fry

Teresa Stark

Tourism Development Committee

Marlene Risdon

Curtis Solda

Terri Kinsmen

Elizabeth Townsend

Hayley Poirier

Subdivision Development Appeal Board

Hayley Poirier

Debbie Enslen

Brad Walls

Assessment Review Board

Debbie Enslen  
Greg Hollingsworth  
Brad Walls

Financial Audit Committee

Brand Beekman

United Way Committee

Angie Boyd  
Scott Mulek  
Darlene Reynolds  
Laurina Arsenault  
Brittany Olsen

CARRIED

- 7.6 Policy 8100 - Environmental Sustainability Policy, Anti-Idling

**Resolution No. 484.12.18**

Moved by Councillor Montgomery  
THAT Council adopts Policy No. 8100 - Environmental Sustainability, Anti-Idling, with the following amendment to section 6.2.7:

‘Getting Council approval prior to allocating resources towards development or implementation of community environmental initiatives and programs.’

WITHDRAWN

**Resolution No. 485.12.18**

Moved by Councillor Montgomery  
THAT Council adopts the amendments to Policy No. 8100 - Environmental Sustainability, Anti-Idling, with the following amendment to section 6.2.7:

‘That Administration get Council approval prior to allocating resources towards development or implementation of community environmental initiatives and programs.’

WITHDRAWN

**Resolution No. 486.12.18**

Moved by Councillor Montgomery  
THAT Council adopts amendments to Policy No. 8100 - Environmental Sustainability, Anti-Idling, as presented.

CARRIED

**8.0 COMMITTEE REPORTS**

- 8.1 Reports from Councillors from Committees on Which They Sit None

**9.0 ITEMS DIRECTLY RELATED TO COUNCIL**

None

**10.0 BYLAWS**

None

**11.0 URGENT BUSINESS**

11.1 Councillor Peterson - Seniors  
Housing Initiatives/Opportunities

**Resolution No. 487.12.18**

Moved by Councillor Peterson

THAT Council authorize CAO Thackray, Mr. Doug Lagore, Mayor Fule to approach the Wheatland Housing Management Body executive to work to formulate a plan to maximize the opportunities for Strathmore to enhance seniors housing in our community and the surrounding community.

CARRIED

**12.0 QUESTIONS BETWEEN COUNCILLORS AND COUNCIL STATEMENTS**

12.1

None

**13.0 ADMINISTRATIVE INQUIRIES**

13.1

None

**14.0 IN CAMERA**

14.1 Item Pertaining to FOIPP, s. 21

Administration recommended that Items 14.1 and 14.2 be deferred for discussion at the next Regular Meeting on January 9, 2019.

14.2 Item Pertaining to FOIPP, s. 24

**15.0 ADJOURNMENT**

**Resolution No. 488.12.18**

Moved by Councillor Sobol

THAT Council adjourns the December 19, 2018 Regular Council Meeting at 9:44 pm.

CARRIED

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Mayor

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Chief Administrative Officer



## FOR INFORMATION

Report Date: December 11, 2018

Contact: Craig Nichols

Agenda Item Number: 7.1

Meeting Date: January 9, 2019

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**TO: Town Council**

**FROM: Craig Nichols, Operations Manager**

**SUBJECT: Presentation of BSM Technologies – GPS Tracking**

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### RECOMMENDATION:

That Council accepts the presentation of BSM Technologies – GPS Tracking for information.

### REPORT SUMMARY

Presentation of BSM Technologies – GPS Tracking to track Town Equipment

## REPORT

### BACKGROUND/CONTEXT

In July, Council approved the acquisition of a GPS Tracking system to monitor and report the movement of Town equipment and assets. BSM Technologies was selected and this presentation is to show Council how the system is intended to perform and be used. Eight rolling pieces of equipment currently has the tracking devices in them with an additional ten to be installed shortly.



## **IN CAMERA**

**Report Date: December 19, 2018**

**Agenda Item Number: 14.1**

**Meeting Date: January 9, 2019**

**Report Author: Trent West**

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**TO: TOWN COUNCIL**

**FROM: Trent West, Manager of Protective Services**

**SUBJECT: Item Pertaining to FOIPP, Section 21**

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### **Background:**

Please refer to In Camera agenda package



## IN CAMERA

Report Date: December 19, 2018

Agenda Item Number: 14.2

Meeting Date: January 9, 2019

Report Author: James Thackray

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**TO: TOWN COUNCIL**

**FROM: James Thackray, CAO**

**SUBJECT: Item Pertaining to FOIPP, Section 24**

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### **Background:**

Please refer to In Camera agenda package