



HOT TUB PACKAGE

Hot Tub Package Contents
1. Hot Tub Information Sheet
2. Building Permit Application
3. Site Plan
4. Timing for Inspections
5. Electrical Permit Application

Permits are required for the placement of Hot Tubs.

Utility Locates - Please contact Alberta One Call Corporation for utility locates prior to project start. <http://albertaonecall.com/submit-a-locate-request> or 1-800-242-3447.

Applicants must include a site plan drawing of the proposed location for the hot tub. A blank site plan is included in this package, or applicants may choose to draw on a copy of a Real Property Report.

The hot tub cannot be placed on a deck unless the application comes with drawings stamped by a professional engineer licensed to practice in Alberta.

Town of Strathmore

Infrastructure & Development Services

Email: development@strathmore.ca

Phone: 403-934-3133 Fax: 403-934-4713

1 Parklane Drive, Box 2280, Strathmore Alberta, T1P 1K2

8:30am-4:30pm Monday-Friday



TOWN OF STRATHMORE
 1 PARKLANE DRIVE, BOX 2280
 STRATHMORE, AB
 T1P 1K2
 403-934-3133

2021 Hot Tub Information Sheet based on National Building Code 2019 – Alberta Edition
 (to be completed and submitted with Building Permit Application)

ADDRESS OF HOUSE	
SITE DRAWING	
Site drawing shows the following:	
a) location of the hot tub,	Yes <input type="checkbox"/>
b) size of the hot tub,	Yes <input type="checkbox"/>
c) the base to support the weight of the hot tub, and	Yes <input type="checkbox"/>
d) details of the fence OR hot tub cover as noted below.	Yes <input type="checkbox"/>
PROHIBITION OF A HOT TUB ON RESIDENTIAL DECKS	
Hot tubs and other similarly weighted items are not to be placed on a deck unless the deck has been designed AND verified by a professional engineer to accept the additional load.	
PREVENTING UNAUTHORIZED ACCESS TO AREA CONTAINING HOT TUB	
One of the two following requirements must be completed prior to the hot tub being operational.	
1. Installation of a fence, building wall or enclosure (fence) meeting the requirements below	Yes <input type="checkbox"/> No <input type="checkbox"/>
a) the entire area containing the hot tub shall be protected by a fence with a minimum height of 1.8 meters,	
b) any openings in the fence for access shall be protected by a gate that is:	
i) same height as the fence,	
ii) equipped with a self closing device,	
iii) equipped with a self latching device on the inside of the gate,	
iv) self latching device is not less than 1.5 meters above grade, and	
v) capable of being locked.	
c) the fence and gate around the hot tub shall	
i) be constructed so that all horizontal and diagonal members are located on the hot tub side, and	
ii) not permit the passage of a sphere whose diameter is more than 100 mm.	
d) barbed wire shall not be used on or as a fence	
e) no device shall be installed on or adjacent to a fence or gate around a hot tub that could cause an electric current to pass through.	
A drawing identifying the location and height of the 1.8 meter high fence and all gates is to be submitted with the Permit application.	
OR	
2. The hot tub is provided with a cover that	Yes <input type="checkbox"/> No <input type="checkbox"/>

<ul style="list-style-type: none"> a) has been designed and constructed in conformance with ASTM F 1346, "Safety Covers and Labeling Requirements for All Covers for Hot Tubs," and b) is provided with lockable devices to prevent access to the water by unauthorized persons. 	
<p>Documentation from the supplier of the hot tub verifying the cover meets ASTM F 1346 is to be submitted with the Permit application.</p>	
<p>DISPOSAL OF HOT TUB WATER</p>	
<p>Waste water from a private hot tub shall be discharged to an existing municipal sewer drainage system as directed by the authority having jurisdiction and the Town of Strathmore.</p> <p>For chlorine hot tubs this includes the following options:</p> <ul style="list-style-type: none"> a) discharged to the storm sewer system <ul style="list-style-type: none"> i) water must be dechlorinated first. ii) discharge should not be done on a rainy day as it will overwhelm the storm sewer system, <p>Approval required from Strathmore Infrastructure Dept. prior to discharge.</p> b) discharged to the sanitary system <p>Approval required from Strathmore Infrastructure Dept. prior to discharge.</p> <p>OR</p> c) discharged onto a permeable surface on your property. <ul style="list-style-type: none"> i) water must be fully absorbed into the ground on your property without flowing onto any neighbouring properties 	<p>Understood <input type="checkbox"/></p>



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Permit Label

BUILDING PERMIT APPLICATION

To be completed by Town Staff	Development fee		
Development Permit #	Calgary Growth Charge		
Building Permit #	Water meter fee		
Date:	Building Permit fee		
Date of receipt of complete application	Safety Codes Council fee		
	Total payable		

To be completed by Owner or applicant			
Project Civic Address			
Legal Address	Lot	Block	Plan
Construction Value \$	Area: _____ <input type="checkbox"/> ft ² or <input type="checkbox"/> m ²		
TYPE OF PROJECT (check applicable box)			
<input type="checkbox"/> Residential New Single Family Dwelling		<input type="checkbox"/> Single Family Addition	<input type="checkbox"/> Single Family Renovation
<input type="checkbox"/> Residential Semi-Detached / Duplex Dwelling(s)		<input type="checkbox"/> Basement Development	<input type="checkbox"/> Deck
<input type="checkbox"/> Residential Manufactured / Modular Home		<input type="checkbox"/> Shed	<input type="checkbox"/> Detached Garage
<input type="checkbox"/> Residential Multi-family _____ # of dwelling units		<input type="checkbox"/> Hot Tub	<input type="checkbox"/> Wood Burning Appliance
<input type="checkbox"/> Commercial A. <input type="checkbox"/> New building <input type="checkbox"/> Renovation B. <input type="checkbox"/> Office/Personal Service <input type="checkbox"/> Retail <input type="checkbox"/> Assembly (restaurant/drinking)			
<input type="checkbox"/> Industrial A. <input type="checkbox"/> New Building <input type="checkbox"/> Renovation B. <input type="checkbox"/> F3 Light Hazard <input type="checkbox"/> F2 Medium Hazard			
<input type="checkbox"/> Secondary Suite		<input type="checkbox"/> Other (if not listed above): describe project	

Estimated start date of construction:	
Estimated completion date of construction:	

OWNER NAME:		
Address:		Phone:
City:		Cell:
Prov:	Postal Code:	Fax:
E-mail address:		

CONTRACTOR NAME:		
Address:		Phone:
City:		Cell:
Prov:	Postal Code:	Fax:
E-mail address:		

APPLICANT NAME:		
Address:		Phone:
City:		Cell:
Prov:	Postal Code:	Fax:

E-mail address:

List of Contractors Responsible for the Following Disciplines (if applicable)		
HVAC	Name:	Ph #
Electrical	Name:	Ph #
Plumbing	Name:	Ph #
Gas	Name:	Ph #

I authorize the appropriate officers of the Town of Strathmore the right to access the property for the purpose of any necessary inspection in conjunction with this application. The undersigned hereby agrees to build according to the approved permits, information above, Plan Examination Report, and plans and specifications herewith submitted and agrees to comply with all Town Bylaws and Safety Code requirements.

I (print name),		hereby certify that:
	I am the owner.	
	I have been designated as the representative or agent of the owner, and I am aware that it is my responsibility to obtain all approvals from the land owner.	
I have read and understand this application in its completed form.		
SIGNATURE:		DATE:

DECISION

This Permit is valid for ____ year(s) from the date of issuance. If this project is not complete within the ____ year(s) time limit, an extension must be applied for or the Permit will be deemed to be expired and a new Permit will be required.

Date of issuance of Permit: _____

Safety Codes Officer: _____

Designation Number: _____

The Town of Strathmore is the Authority Having Jurisdiction and the Issuing Municipality

Protection of Privacy - The personal information requested on this form is collected under the authority of the Safety Codes Act, the Municipal Government Act and Section 33 (c) of the Alberta Freedom of Information and Protection of Privacy Act. It will be used for the purpose of issuing permits, Safety Codes compliance verification and monitoring and property assessment purposes. The name of the permit holder and the nature of the permit is public information and will be released to the public upon request. Direct any questions about this collection to the Town of Strathmore FOIP Coordinator at 403-934-3133, weekdays.



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Site Plan for Proposed Hot Tub Package

Include the location of the hot tub, location of house and any decks in proximity to the hot tub location and dimensions of the hot tub to the house, decks and side yard on the site plan.

Tip: A current Real Property Report can be used as the site plan.



TIMING FOR BUILDING INSPECTIONS



To arrange an inspection, go to <https://forms.strathmore.ca/Permit-Inspections> for each of the stages listed below. **THE INSPECTION MUST BE ARRANGED 2 - 3 WORKING DAYS IN ADVANCE.**

A Building Permit is valid for one year from the date of issuance.

If your project is not completed within the one year time limit, an extension must be applied for in writing to development@strathmore.ca. The proposed completion date must be included.

H O T T U B S

FINAL / OCCUPANCY INSPECTION

Call when the following are complete, (only one inspection required):

Hot tub has been placed

Electrical has been connected and inspected.

Please note * Separate permits and inspections are required for plumbing, gas, and electric.

S W I M M I N G P O O L S

Call when the following are complete, (only one inspection required):

Swimming Pool has been installed and electrical inspection completed.

AND

1.8 m high fence/guard has been installed and

1.8 m high gates with self closing and self latching device has been installed.

OR

Pool cover installed and documentation provided to ASTM F 1346, "Safety Covers and Labeling Requirements for All Covers for Swimming Pools, Spas and Hot Tubs".

Please note * Separate permits and inspections are required for plumbing, gas, and electric.



ELECTRICAL PERMIT APPLICATION

Town of Strathmore
 1 Parklane Drive, Box 2280
 Strathmore, AB T1P 1K2
 development@strathmore.ca

Town of Strathmore

Permit Label

Date of Application: _____ Estimated Start Date: _____
 Development Permit Number: _____ Est. Completion Date: _____

Accredited Municipality: Town of Strathmore Civic Address: _____
 Lot: _____ Block: _____ Plan: _____
 Part of: _____ ¼ SEC _____ TWP _____ RG _____ W _____ Meridian

Owner's Name: _____ Phone Number: _____
 Mailing Address: _____ Fax number: _____
 City/Town: _____ Prov. _____ Postal Code: _____
 Email: _____ Home Owner's signature _____
 Home Owner's signature/declaration (homeowner permits only) "I hereby declare I am the owner of the premises in which the work will be conducted and reside on the property. I am doing the work myself and assume responsibility for compliance with the applicable Acts and Regulations.

Contractor's Name: _____ Phone Number: _____
 Mailing Address: _____ Fax Number: _____
 City/Town _____ Prov. _____ Postal Code: _____
 Master Certification #: _____ Master Electrician's Signature: _____
 Email: _____

Applicant's Name: _____ Applicant's Signature: _____
 Mailing Address: _____ Phone Number: _____
 City/Town: _____ Fax Number: _____
 Prov. _____ Postal Code: _____ Email: _____

*The Permit Holder hereby certifies that this installation will be completed in accordance with the Alberta Safety Codes Act and Regulations and shall be commenced within 90 days. The Permit will expire in 1 year unless otherwise noted.
 **The Permit Applicant acknowledges that No Refunds will be issued after Permit Issuance, the Plan Review process has been initiated, or for Permit Applications that have been pending in excess of 90 days due to lack of information or payment.

Project Information: *please check one box from each of the lines below:*
Type of Work: New Work Renovation Connection Alteration Other Specify) _____
Intended Use: Institutional Industrial Commercial Residential Basement Development
Supply Service Required: Yes No Service: Amperes: _____ Voltage: _____ Phase: _____
Type of Supply Service: Overhead Underground Temporary Pad Transformer
 Value: (labour & materials): _____ Total Development Area: _____ ft²/m²
 Description of Work: _____

Permit Fee: _____ **Other Fee:** _____ **SCC Levy:** _____ **Total Fee:** _____
Payment Method: Cash Cheque Debit Visa Master Card

Credit Card Payment Information:
 Name of Card Holder _____ Card Number: _____
 Expiry Date _____ CVC Number _____
 (credit card information will not be forwarded outside of the Municipal Office)

Permit Issuance Information (this section is to be completed by Permit Issuer)
 Date of Issue: _____ Name: _____
 Designation No: _____ Signature: _____

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