



**TOWN OF STRATHMORE FEE SCHEDULE**

**SCHEDULE "A"**

**ACCESS TO INFORMATION**

*(As Amended November 5, 2014, Bylaw No. 14-18)*

Locating and retrieving a record	\$7.50 per ¼ hr or portion thereof
Producing a record from an electronic record	\$7.50 per ¼ hr or portion thereof
Computer processing and related charge	\$7.50 per ¼ hr or portion thereof
Preparing and handling a record for disclosure	\$7.50 per ¼ hr or portion thereof
Supervising the examination of a record	\$7.50 per ¼ hr or portion thereof
Shipping a record or copy	Actual cost of postage to public
Producing a copy of a receipt (other than original)	\$3.00 per copy
Copying a record:	
(a) Photocopies	\$0.50 per page
(b) CD	\$10.00 per disk
(c) Photographs (from negative)	
(i) 4" x 5"	\$10.00
(ii) 5" x 7"	\$13.00
(iii) 8" x 10"	\$19.00
(iv) 11" x 14"	\$26.00
(v) 16" x 20"	\$40.00
(d) Other media not listed above	Actual cost to public



**BYLAW NO. 13-21  
OF THE TOWN OF STRATHMORE  
IN THE PROVINCE OF ALBERTA**

**Calgary Growth Charge and Off-Site Levies**

The City of Calgary Growth Charge for water infrastructure for residential development:	\$519.00 per dwelling unit, payable at the time of the Development Permit
The City of Calgary Growth Charge for water infrastructure for new commercial, industrial, and institutional development:	\$7,127.00 per hectare, payable at the time of the Development Permit
Off-Site Levies, due at the time of Development Permit Application for all newly developed parcels:	Dependent on location, please see the most recent off-site levy bylaw adopted by the Town of Strathmore

**Certificates or Letters of Compliance**

Certificate or letter of compliance in respect to a Real Property Report:	\$150.00
---	----------

**Certificates of Municipal Authority (Condominium Fee)**

Certificate of the Municipal Authority in respect to a condominium for a building:	\$40.00 per unit or such greater fee as prescribed in the Condominium Property Regulation AR 168/2000
--	---

**Development Permits**

Accessory buildings - exceeding 10.0 m <sup>2</sup> in area in a <u>Residential District</u> :	\$150.00 per building
Accessory buildings - exceeding 10.0 m <sup>2</sup> in area in <u>Districts other than a Residential District</u> :	\$250.00 per building
Change of Use Permit - Non-residential development:	\$350.00
Commercial, Industrial and Institutional - <u>New Development</u> other than additions to an existing building:	\$800.00 plus \$0.50 per m <sup>2</sup>
Commercial, Industrial and Institutional - <u>Additions</u> to existing buildings:	\$400.00 plus \$0.25 per m <sup>2</sup>
Home Occupation Permit: <i>A business, occupation, trade, profession, or craft carried on by an occupant of a dwelling unit as a use secondary to the residential use of the dwelling, and which does not change the character of the building in which it is located.</i>	\$250.00
Home Office Permit: <i>Development consisting of the use of a Dwelling as a "desk-and-phone" operation only by a person who occupies the Dwelling as his private residence. There shall be no warehousing of goods and no client contact in the home.</i>	\$100.00
Signs - Permanent free standing signs:	\$300.00 per sign
Signs - Temporary signs:	\$100.00 per sign



**BYLAW NO. 13-21  
OF THE TOWN OF STRATHMORE  
IN THE PROVINCE OF ALBERTA**

dwelling for a homeowner or first-time applicant, unless the basement development was authorized in the Development Permit for the dwelling:	
Security for the following: (a) a residential building containing three (3) or more dwelling units; and (b) a commercial, industrial, and institutional development	Established in the Development Agreement that is a condition of a Development Permit.

**Documents**

Hard copy of a Statutory Plan, Land Use Bylaw, or Conceptual Scheme adopted by Bylaw:	\$50.00
Certificate of Title or other instrument registered on the Certificate of Title:	\$25.00 per instrument
Comprehensive file search (excluding an Environmental Request):	\$30.00 per hour, plus photocopying fees (\$0.25/page)
Encroachment Agreements:	\$400.00
Land Use Designation (Zoning) Request:	The fee for preparing a letter advising the land use designation of a parcel or related information is \$100.00.

**Document Review**

Review of an Area Structure Plan, Conceptual Scheme or Outline Plan, prepared by or on behalf of a Developer:	\$5000.00
---	-----------

**Engineering Fees**

If the Town retains an engineering consultant to review plans or documents:	The fee for the review of those plans or documents is the invoice submitted by the engineering consultant plus an administrative fee of \$100.00.
Environmental Requests:	The fee for a letter requesting information concerning site contamination or related information is \$150.00 plus \$30.00 per hour rounded up to the nearest hour.
Storm Water Management Review:	\$1000.00

**Municipal Right-of-Way Work and Excavation Permits**

Municipal Right-of-Way Work and Excavation Permit	\$200.00
Municipal Right-of-Way Work and Excavation Permit Deposit	\$2000.00

**Refund of Fees**

If an application is withdrawn by an applicant prior to circulation:	Up to fifty (50) percent of the fee may be refunded to an applicant, if the application
--	---