



**BYLAW NO. 13-21  
OF THE TOWN OF STRATHMORE  
IN THE PROVINCE OF ALBERTA**

**A BYLAW OF THE TOWN OF STRATHMORE, IN THE PROVINCE OF ALBERTA, TO CONSOLIDATE THE FEES, RATES, CHARGES AND PENALTIES FOR SERVICES PROVIDED BY THE MUNICIPALITY.**

**WHEREAS** the *Municipal Government Act*, R.S.A. 2000, c. M-26 (hereinafter referred to as “the Act”), as amended, provides that a municipality may pass bylaws for municipal purposes respecting services provided by the municipality; **AND**

**WHEREAS** the Act provides that a municipality may pass a bylaw for the establishment of fees for licenses, permits and approvals as established by Council; **AND**

**WHEREAS** the *Freedom of Information and Protection of Privacy Act*, as amended, states that a municipality must make certain information available to the public and that the Council may pass a bylaw to establish fees for the provision of information; **AND**

**WHEREAS** the Council of the Town of Strathmore, in the Province of Alberta, deems it expedient to consolidate the fee, rates and charges for various municipal services.

**NOW THEREFORE** the Council of the Town of Strathmore, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. **THAT** a Fee Schedule for the fees, rates, charges and penalties of the Town of Strathmore be established and amended when required by Council Bylaw.  
(Amended Nov 5, 2014 – Bylaw 14-18)
2. **THAT** Council may consider setting or permitting special rates for special circumstances, special items, and individual agreements with outside parties or for any items not covered in the Fee Schedule, a Resolution of Council may set such fees.
3. **THAT** the CAO at his discretion may consider waiving any fee for any event that benefits the community.
4. **THAT** all fees hereinafter are subject to a 2% penalty on overdue accounts unless otherwise stated in the schedule and that this penalty may be waived at the discretion of the CAO.
5. **THAT** in the event this Bylaw conflicts with another existing bylaw, this Bylaw shall have paramountcy.
6. **THAT** this Bylaw and the Fee Schedules will be reviewed for amendments annually.
7. **THAT** this Bylaw comes into full force and effect after third reading upon being signed.



**BYLAW NO. 13-21  
OF THE TOWN OF STRATHMORE  
IN THE PROVINCE OF ALBERTA**

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**READ A FIRST TIME** this 18<sup>th</sup> day of December, 2013.

**READ A SECOND TIME** this 18<sup>th</sup> day of December, 2013.

**READ A THIRD AND FINAL TIME** this 18<sup>th</sup> day of December, 2013.

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MAYOR

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CAO



TOWN OF STRATHMORE FEE SCHEDULE

SCHEDULE "A"

**ACCESS TO INFORMATION**

*(As Amended November 5, 2014, Bylaw No. 14-18)*

Locating and retrieving a record	\$7.50 per ¼ hr or portion thereof
Producing a record from an electronic record	\$7.50 per ¼ hr or portion thereof
Computer processing and related charge	\$7.50 per ¼ hr or portion thereof
Preparing and handling a record for disclosure	\$7.50 per ¼ hr or portion thereof
Supervising the examination of a record	\$7.50 per ¼ hr or portion thereof
Shipping a record or copy	Actual cost of postage to public
Producing a copy of a receipt (other than original)	\$3.00 per copy
Copying a record:	
(a) Photocopies	\$0.50 per page
(b) CD	\$10.00 per disk
(c) Photographs (from negative)	
(i) 4" x 5"	\$10.00
(ii) 5" x 7"	\$13.00
(iii) 8" x 10"	\$19.00
(iv) 11" x 14"	\$26.00
(v) 16" x 20"	\$40.00
(d) Other media not listed above	Actual cost to public



**SCHEDULE "B"**

*(As Amended November 16, 2016, Bylaw No. 16-16)*

**PLANNING AND DEVELOPMENT**

**A. Appeals**

1. The fee for an appeal to the Subdivision and Development Appeal Board is \$200.00.

**B. Business Licenses**

1. The fee for a Business License is as follows:
  - (a) a business located within the Town of Strathmore: \$100.00;
  - (b) a business located outside of the Town of Strathmore and operating within the municipal boundary: \$200.00;
  - (c) building contractors including all sub-trades and sub-contractors: \$750.00;
  - (d) a business, whether or not it is located within the Town, that conducts business in the Town for a maximum of three (3) days: \$75.00;
  - (e) a business that is not located within in the Town and conducts business in the Town for a maximum for three (3) months: \$150.00; and
  - (f) hawkers, peddlers, and street vendors: \$150.00.

**C. Bylaw Amendments – Statutory Plans, Land Use Bylaw, and Conceptual Schemes**

1. The fee for an amendment to the Land Use Bylaw is as follows:
  - (a) a textual amendment to the Bylaw proposing changes of less than 25 words: \$1500.00 per application;
  - (b) a textual amendment to the Bylaw proposing changes of more than 25 words: \$2500.00 per application;
  - (c) a change to the land use designation on sites with areas of 0.5 ha or less: \$2250.00 per application; and
  - (d) a change to the land use designation on sites with areas of 0.5 ha or more: \$2250.00 plus \$100.00 per ha per application.
2. The fee for an amendment to the Municipal Development Plan is \$2000.00 per application.
3. The fee for an amendment to an Area Structure Plan or other statutory plan, other and the Municipal Development Plan is \$2500.00 per application.
4. If an amendment to a Statutory Plan requires additional amendments to another Statutory Plan or a Conceptual Scheme adopted by bylaw, then the total combined fee for all the amendments may be reduced by \$500.00.

**D. Calgary Growth Charge and Off-Site Levies**

1. The City of Calgary Growth Charge for water infrastructure is:
  - (a) \$519.00 per dwelling unit payable at the time of the Development Permit; and
  - (b) \$7,127.00 per hectare for new commercial, industrial, and institutional development payable at the time of the Development Permit.



2. Off-Site Levies: see the most recent off-site levy bylaw adopted by the Town of Strathmore.

**E. Certificates or Letters of Compliance**

1. The fee for a certificate or letter of compliance in respect to a Real Property Report is \$150.00.

**F. Certificates of Municipal Authority (Condominium Fee)**

1. The fee for a “Certificate of the Municipal Authority” in respect to a condominium for a building is \$40.00 per unit or such greater fee as prescribed in the Condominium Property Regulation AR 168/2000.

**G. Document Review**

1. The fee for the review of an Area Structure, Conceptual Scheme, or Outline Plan prepared by or on behalf of a Developer is \$5000.00.

**H. Development Permits**

1. The fee for a Development Permit is as follows:
  - (a) accessory buildings exceeding 10.0 m<sup>2</sup> in area in a Residential District: \$100.00 per building;
  - (b) accessory buildings exceeding 10.0 m<sup>2</sup> in area in Districts other than a Residential District: \$200.00 per building;
  - (c) a change of use for a non-residential development: \$200.00;
  - (d) commercial, industrial and institutional development:
    - (i) new development other than additions to an existing building: \$500.00 plus \$0.50 per m<sup>2</sup>; and
    - (ii) additions to existing buildings: \$250.00 plus \$0.25 per m<sup>2</sup>;
  - (e) home occupation: \$200.00;
  - (f) home office: \$100.00;
  - (g) signs:
    - (i) permanent free standing signs: \$150.00 per sign;
    - (ii) temporary signs: \$75.00 per sign;
    - (iii) signs other than free standing or temporary signs: \$100.00 per sign unless the sign or signs are included in the Development Permit for the building in which case there is a maximum fee of \$200.00;
  - (h) stripping and grading:
    - (i) if a Development Permit addresses an entire site to the satisfaction of the Development Authority, then no separate Development Permit for stripping and grading is required;
    - (ii) the fee for a Development Permit that involves stripping and grading of a site where no other development or buildings are proposed is as follows:
      - a. for sites containing 2.0 ha or less: \$500.00;
      - b. for sites containing more than 2.0 ha and less than 20 ha: \$1000.00; and
      - c. for sites containing more than 20 ha: \$2000.00;
  - (i) residential development:
    - (i) additions to dwellings: \$100.00 per addition;



- (ii) Single-Detached, Semi-Detached, Duplex, and Manufactured Homes: \$225.00 per dwelling unit;
  - (iii) garden suite or secondary suite \$225.00 per dwelling unit;
  - (iv) buildings containing three (3) or more dwelling units: \$300.00 per building plus \$30.00 per dwelling unit.
2. Development commencement without a permit:
- (a) The Development Officer may require double the permit fees if a development has commenced before the issuance of a Development Permit.

**I. Development Permit Relaxations or Variances:**

- 1. \$150.00 per variance or relaxation in excess of 3% of a requirement up to a maximum of \$450.00.

**J. Development Permit Securities**

- 1. For the purposes of this section, a first-time applicant means a person who has not been issued a Development Permit within three (3) years.
- 2. The amounts of a security required as a condition of a Development Permit are as follows:
  - (a) an accessory building, excluding sheds, in a Residential District for a homeowner or first-time applicant: \$500.00;
  - (b) additions to a dwelling unit in a Residential District for a homeowner or first-time applicant: \$500.00;
  - (c) a Single Detached, Semi-Detached, or Duplex dwelling for a first-time applicant: \$1000.00 per building; and
  - (d) basement development in a Single-Detached, Semi-Detached, or Duplex dwelling for a homeowner or first-time applicant, unless the basement development was authorized in the Development Permit for the dwelling: \$250.00.
- 3. A security for the following:
  - (a) a residential building containing three (3) or more dwelling units; and
  - (b) a commercial, industrial, and institutional developmentis established in the Development Agreement that is a condition of a Development Permit.

**K. Documents**

- 1. The fee for a hard copy of a Statutory Plan, Land Use Bylaw, or Conceptual Scheme adopted by Bylaw is \$50.00, recognizing that these documents are available on the Town's website.
- 2. The fee for a Certificate of Title or other instrument registered on the Certificate of Title is \$25.00 per instrument.
- 3. The fee for a comprehensive file search, excluding an environmental request, is \$30.00 per hour plus photocopying fees.

**L. Encroachment Agreements**

- 1. The fee for preparing an Encroachment Agreement is \$400.00.

**M. Engineering Fees**

- 1. If the Town retains an engineering consultant to review plans or documents, the fee for the review of those plans or documents is the invoice submitted by the engineering consultant plus an



administrative fee of \$100.00.

**N. Environmental Requests**

1. The fee for a letter requesting information concerning site contamination or related information is \$150.00 plus \$30.00 per hour rounded up to the nearest hour.

**O. Land Use Designation (Zoning) Request**

1. The fee for preparing a letter advising the land use designation of a parcel or related information is \$100.00.

**P. Refund of Fees**

1. If an application is withdrawn by an applicant:
  - (a) The fee must not be refunded if a decision has been rendered on the application or the application warrants circulation to internal or external agencies and departments and the application has been circulated to those agencies or departments; and
  - (b) Up to fifty (50) percent of the fee may be refunded to an applicant, if the application warrants circulation to internal or external agencies and departments but the circulation has not commenced provided a minimum administration fee of \$100.00 must be retained by the Town.

**Q. Road Closures**

1. The fee for a road closure is \$1000.00 per application.

**R. Subdivision Application and Application Amendments**

1. The following fees apply to subdivision applications, including bare land condominiums:
  - (a) The fee for a subdivision application is \$1000.00 for a maximum of two (2) lots (units if bare land condominium) including the residual lot or parcel plus \$150.00 for every additional lot (units if bare land condominium) except that there is no fee for any of the following lots: Community Services Reserve, Environmental Reserve, Municipal Reserve, Municipal and School Reserve, School Reserve, or Public Utility Lot.
2. If a subdivision has been circulated and the applicant proposes changes that warrant a further circulation, the fee for the revised subdivision application is \$500.00 plus the costs of any engineering fees prescribed in section M above.

**S. Subdivision Endorsement, Security, and Time Extension**

1. A fee of \$50.00 per lot (unit if bare land condominium) must be paid prior to the endorsement of a plan of subdivision or other instrument which enables the subdivision to be registered in the Land Titles Office.
2. The security for a subdivision is established in the Servicing Agreement that is a condition of a subdivision approval.
3. The fee for each time extension in respect to an approval of a subdivision application is \$100.00 for the first two extensions and \$200.00 for the third and any subsequent extension.



**SCHEDULE "C"**

**COMMUNITY SERVICES – AQUATIC CENTRE**

(Includes Tax unless otherwise specified)

*(As Amended November 16, 2016, Bylaw No. 16-16)*

**COMMUNITY SERVICES – AQUATIC CENTRE**

<b>Public Swimming &amp; General Admission</b>	2016	2017
Tots (0-2 years)	FREE	FREE
Pre-School (3-6 years)	2.75	2.75
Youth (7-16 years)	4.75	4.75
Adult (18-64 years)	6.75	6.75
Seniors (65+ years)	4.75	4.75
Family	16.75	16.75
Special Needs	4.75	4.75
Showers	2.75	2.75
<b>10x Punch Passes</b>		
Tots (0-2 years)	FREE	FREE
Pre-School (3-6 years)	24.00	24.00
Youth (7-16 years)	41.90	41.90
Adult (18-64 years)	59.90	59.90
Seniors (65+ years)	41.90	41.90
Family	149.80	149.80
Special Needs	41.90	41.90
<b>30x Punch Passes</b>		
Tots (0-2 years)	FREE	FREE
Pre-School (3-6 years)	63.90	63.90
Youth (7-16 years)	111.80	111.80
Adult (18-64 years)	159.90	159.90
Seniors (65+ years)	111.90	111.90
Family	399.30	399.30
Special Needs	111.90	111.90
<b>1 Month Pass</b>		
Tots (0-2 years)	FREE	FREE
Pre-School (3-6 years)	26.60	26.60
Youth (7-16 years)	46.60	46.60
Adult (18-64 years)	66.55	66.55
Seniors (65+ years)	46.60	46.60
Family	166.40	166.40
Special Needs	46.60	46.60





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	2016	2017
<b>3 Months Pass</b>		
Tots (0-2 years)	FREE	FREE
Pre-School (3-6 years)	55.90	55.90
Youth (7-16 years)	97.85	97.85
Adult (18-64 years)	139.80	139.80
Seniors (65+ years)	97.85	97.85
Family	299.50	299.50
Special Needs	97.85	97.85
<b>6 Month Pass</b>		
Tots (0-2 years)	FREE	FREE
Pre-School (3-6 years)	119.80	119.80
Youth (7-16 years)	191.00	191.00
Adult (18-64 years)	226.30	226.30
Seniors (65+ years)	191.00	191.00
Family	465.85	465.85
Special Needs	191.00	191.00
<b>Annual Pass</b>		
Tots (0-2 years)	FREE	FREE
Pre-School (3-6 years)	191.70	191.70
Youth (7-16 years)	288.85	288.85
Adult (18-64 years)	412.60	412.60
Seniors (65+ years)	288.85	288.85
Family	831.90	831.90
Special Needs	288.85	288.85
<b>Red Cross Pre-School Programs</b>		
30 minutes x 8 classes parented	49.30	49.30
30 minutes x 8 classes un-parented	51.25	51.25
<b>Red Cross Swim Kids Programs</b>		
30 minutes x 8 classes	51.25	51.25
45 minutes x 8 classes	58.60	58.60
60 minutes x 8 classes	63.90	63.90
<b>School Lessons</b>		
240 minutes	29.25	29.25
<b>Specialty Courses</b>		
Bronze Star	86.50	86.50
Bronze Medallion (incl. manual)	153.05	153.05
Bronze Cross	113.15	113.15
NLS (incl. materials & exam)	332.75	332.75



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	2016	2017
Canadian Lifesaving Manual	46.60	46.60
LSI Exam	39.95	39.95
Assistant Water Safety Instructor	319.45	319.45
Water Safety Instructor	286.15	286.15
Standard First Aid CPR/Level C & AED	153.10	153.10
Standard First Aid Recertification	99.85	99.85
<b>Adult Lessons</b>		
45 minutes x 6 classes	54.60	54.60
60 minutes x 8 classes	63.90	63.90
Stroke Improvement 30 min x 8 classes	51.25	51.25
<b>Private Lessons</b>		
30 minutes x 1 lesson	26.60	26.60
60 minutes x 1 lesson	46.60	46.60
30 minutes x 6 lessons	133.10	133.10
<b>Semi-Private Lessons</b>		
30 minutes x 1 lesson per swimmer	20.00	20.00
60 minutes x 1 lesson per swimmer	33.30	33.30
30 minutes x 6 lessons per swimmer	99.85	99.85
<b>Public Rentals</b>		
Lap Pool per hour		
0-40 swimmers	115.85	115.85
41-80 swimmers	146.40	146.40
81-120 swimmers	177.05	177.05
121-180 swimmers	207.65	207.65
181-200 swimmers	242.65	242.65
extra lifeguard	30.65	30.65
Leisure Pool per hour		
0-40 swimmers	115.85	115.85
41-60 swimmers	146.40	146.40
Combined Lap/Leisure Pool per hour		
0-40 swimmers	185.30	185.30
41-80 swimmers	209.80	209.80
81-120 swimmers	234.25	234.25
121-180 swimmers	258.70	258.70
181-200 swimmers	283.25	283.25
extra lifeguard	30.65	30.65



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	2016	2017
Lanes per hour		
1 lane	19.30	19.30
2 lanes	38.60	38.60
3 lanes	57.90	57.90
4 lanes	77.20	77.20
5 lanes	96.55	96.55
6 lanes	115.85	115.85
<b>Club Rentals</b>		
Lap Pool per hour		
0-40 swimmers	79.85	79.85
41-80 swimmers	110.50	110.50
81-120 swimmers	141.10	141.10
121-180 swimmers	171.70	171.70
181-200 swimmers	202.35	202.35
extra lifeguard	30.65	30.65
Leisure Pool per hour		
0-40 swimmers	79.85	79.85
41-60 swimmer	110.05	110.05
Combined Lap/Leisure Pool per hour		
0-40 swimmers	127.75	127.75
41-80 swimmers	151.90	151.90
81-120 swimmers	176.75	176.75
121-180 swimmers	201.25	201.25
181-200 swimmers	250.70	250.70
extra lifeguard	30.65	30.65
Lanes per hour		
1 lane	13.30	13.30
2 lanes	26.60	26.60
3 lanes	39.95	39.95
4 lanes	53.25	53.25
5 lanes	66.55	66.55
6 lanes	79.85	79.85
<b>School Rentals</b>		
Lap Pool per hour		
0-40 swimmers	75.90	75.90
41-80 swimmers	106.50	106.50
81-120 swimmers	137.10	137.10
121-180 swimmers	167.75	167.75
181-200 swimmers	198.40	198.40



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	2016	2017
extra lifeguard	30.65	30.65
Leisure Pool per hour		
0-40 swimmers	75.90	75.90
41-60 swimmers	106.55	106.55
Combined Lap/Leisure Pool per hour		
0-40 swimmers	121.40	121.40
41-80 swimmers	145.85	145.85
81-120 swimmers	170.40	170.40
121-180 swimmers	194.90	194.90
181-200 swimmers	219.35	219.35
extra lifeguard	30.65	30.65
Lanes per hour		
1 lane	12.65	12.65
2 lanes	25.30	25.30
3 lanes	37.95	37.95
4 lanes	50.60	50.60
5 lanes	63.25	63.25
6 lanes	75.90	75.90
<b>Non-Aquatic Facility Rentals</b>		
Public Room Rental		
Minimum 2.5 hours	39.95	39.95
Additional hour	19.95	19.95
Damage Deposit	33.00	33.00
Meeting Room Rental		
Per Hour	19.95	19.95
Club Room Rentals		
Minimum 2 hours	19.95	19.95
Additional hour	10.00	10.00
Meeting Room Rental	10.00	10.00
Damage Deposit	33.00	33.00
Extra's		
TV/DVD Rental	33.30	33.30
Overhead Projector	33.30	33.30
Whiteboard	13.30	13.30
Projector Screen	33.30	33.30
Administrative Fees		
Swimming Lesson Transfer	10.00	10.00
Swimming Lesson Cancellation	20.00	20.00



**SCHEDULE "D"**

**COMMUNITY SERVICES – FAMILY CENTRE**

(Does not include tax unless otherwise specified)

*(As Amended November 16, 2016, Bylaw No. 16-16)*

	2016	2017
<b>Public Skating/Shinny</b>		
4 & under	Free	Free
5-12 years	1.65	1.65
13-17 years	3.00	3.00
18-64 years	4.75	4.75
65+ years	3.00	3.00
Family	7.25	7.25
Mini Shinny	3.00	3.00
Youth Shinny	3.00	3.00
Adult Shinny	4.75	4.75
Pensioners Puck shoot	3.00	3.00
<b>Annual Skating Passes</b>		
4 & under	Free	Free
5-12 years	36.00	36.00
13-17 years	54.00	54.00
18-64 years	72.00	72.00
65+ years	54.00	54.00
Family	144.00	144.00
<b>Ice Rental Rates</b>		
<b>Blue Rink</b>		
Youth Prime Time	128.40	128.40
Youth Non-Prime Time	116.20	116.20
Adult Prime Time	205.65	205.65
Adult Non-Prime Time	116.20	116.20
Blended Prime Time	157.20	157.20
Blended Non-Prime Time	116.20	116.20
Early Bird Special	90.75	90.75
Weekday Special	116.20	116.20
Non-Peak Season	116.20	116.20
School Ice	53.60	53.60
Non-Regional Youth	148.30	148.30
Non-Regional Adult	226.85	226.85



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	2016	2017
<b>Gold Rink</b>		
Youth Prime Time	141.25	141.25
Youth Non-Prime Time	127.75	127.75
Adult Prime Time	226.25	226.25
Adult Non-Prime Time	127.75	127.75
Blended Prime Time	173.00	173.00
Blended Non-Prime Time	127.75	127.75
Early Bird Special	100.00	100.00
Weekday Special	127.75	127.75
Non-Peak Season	127.75	127.75
School Ice	59.00	59.00
Non-Regional Youth	163.00	163.00
Non-Regional Adult	249.50	249.50
<b>Pad Rental Rates</b>		
Pad Rental per hour	66.50	66.50
School Pad Rental per hour	41.00	41.00
Day Rate (max. 9 hrs)	548.25	548.25
Day Rate w/ community room	822.50	822.50
Half Day Rate (under 4 hrs)	274.25	274.25
Half Day Rate w/community room	480.00	480.00
<b>Other Facility Rentals</b>		
Meeting Rooms		
Non-profit/hour	11.00	11.00
Non-profit/day	87.75	87.75
Commercial/hour	20.50	20.50
Commercial/day	164.50	164.50
Party Rate (min. 2 Hrs)	41.00	41.00
Community Room Non-Profit per day	26.50	26.50
Community Room Commercial per day	48.00	48.00
Bar & Kitchen	302.50	302.50
Storage per month	Split below	
Crawl Space Storage per month	35.00	40.00
Under Bleacher Storage per month	50.00	55.00
Office Storage per month	35.00	40.00
Dressing Room Late fee per 1/2 hr	66.50	73.25
Private dressing room (year round) per month	100.00	130.00
Office Space per month	90.00	110.00
Gold Meeting Room - Office Rental	425.00	425.00



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	2016	2017
<b>Signage</b>		
4x8 Arena Wall - Blue Rink	100.00	125.00
4x8 Arena Boards - Blue Rink	250.00	312.50
4x8 Arena Wall - Gold Rink	250.00	312.50
4x8 Arena Boards - Gold Rink	475.00	593.75
Press Box	750.00	937.50
Ice Logo	300.00	375.00
Glass Advertising	200.00	250.00
Scoreboard	775.00	968.75
Mounting fee, 1st year	75.00	80.00
Paper Towel Dispenser Mini Ads	250.00	312.50
Olympia Full Coverage	1,500.00	1,875.00
Olympia 2 sides	1,000.00	1,250.00
Olympia 1 side	650.00	812.50
Olympia Top	500.00	625.00
Olympia Front	350.00	437.50
Olympia Rear	175.00	218.75
Wall Banner	660.00	825.00



**SCHEDULE "E"**

**COMMUNITY SERVICES – CIVIC CENTRE**

(Does not include tax unless otherwise specified)

*(As Amended November 16, 2016, Bylaw No. 16-16)*

	2016	2017
<b>Commercial Hall Rates</b>		
1/3 Hall Hourly	55.25	60.80
Damage Deposit	100.00	110.00
1/3 Hall Day	232.50	255.75
Damage Deposit	250.00	275.00
<i>1/3 Hall Party Rate (2hrs min.)</i>	26.75	29.25
<i>Damage Deposit</i>	50.00	55.00
2/3 Hall Hourly	101.75	111.95
Damage Deposit	150.00	165.00
2/3 Hall Day	429.75	472.75
Damage Deposit	350.00	385.00
2/3 Hall Weekend	914.75	1,006.25
Damage Deposit	400.00	440.00
<i>2/3 Hall Party Rate (2hrs min.)</i>	40.00	44.00
<i>Damage Deposit</i>	50.00	55.00
Full Hall Hourly	145.25	159.80
Damage Deposit	200.00	220.00
Full Hall Day	559.00	614.90
Damage Deposit	450.00	495.00
Full Hall Weekend	1,379.50	1,517.45
Damage Deposit	500.00	550.00
<i>Full Hall Party Rate (2hrs min.)</i>	53.25	58.60
<i>Damage Deposit</i>	50.00	55.00
Commercial Kitchen Hourly	66.00	72.60
Commercial Kitchen Daily	508.25	559.10
<i>Damage Deposit</i>	350.00	385.00
Community Kitchen Hourly	13.25	14.60
Community Kitchen Daily	72.50	79.75
<i>Damage Deposit</i>	55.00	60.50
<b>Non Profit/Youth Rates</b>		
1/3 Hall Hourly	13.25	13.25
1/3 Hall Day	133.00	133.00
2/3 Hall Hourly	20.00	20.00





**BYLAW NO. 13-21  
OF THE TOWN OF STRATHMORE  
IN THE PROVINCE OF ALBERTA**

	2016	2017
2/3 Hall Day	199.75	199.75
2/3 Hall Weekend	914.75	914.75
Full Hall Hourly	26.75	26.75
Full Hall Day	266.25	266.25
Full Hall Weekend	1,379.50	1,379.50
<b>Chuck Mercer Room</b>		
Commercial Hourly	29.25	29.25
Damage Deposit	100.00	100.00
Commercial Day	217.75	217.75
Damage Deposit	150.00	150.00
Non Profit/Youth Hourly	10.75	10.75
Non Profit/Youth Day	93.25	93.25
Party Rate (min. 2hrs)	20.00	20.00
<b>Setup Rates</b>		
Night before 5pm, 1/3 hall	105.75	132.20
Night before 5pm, 2/3 hall	195.00	243.75
Night before 5pm, Full hall	278.25	347.80
<b>Kitchens - Day Rate</b>		
Community Kitchen	72.50	79.75
Damage Deposit	50.00	55.00
Commercial Kitchen	508.25	559.10
Damage Deposit	350.00	385.00
<b>Equipment and Services</b>		
After Hours Charge		
First Hour	73.00	80.30
Second Hour	145.00	159.50
Third Hour	Full day rental	Full day rental
Additional CC Hours	29.00	31.90
Admin. Fee	11.00	12.10
Building Monitor per hour	36.00	39.60
Cancellation fee	66.00	72.60
CMR setup or takedown each		
Labour	50.00	55.00
Administrative Fee	10.00	11.00
Dish Rental per place setting	0.75	.85
Dishwashing fee per hour	36.00	39.60
Easel per rental	5.50	6.05
Extra cleaning fee per man hour	36.00	39.60



**BYLAW NO. 13-21  
OF THE TOWN OF STRATHMORE  
IN THE PROVINCE OF ALBERTA**

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	2016	2017
Flipchart per rental	36.00	39.60
Flipchart pads ea. Additional	20.00	22.00
Kitchen Supervisor fee per day		
Commercial	165.00	181.50
Community	82.50	90.75
LCD Projector & AV cart per day	73.00	80.30
Table Linen (bundle 5)	25.00	27.50
Napkin Linen (bundle 100)	50.00	55.00
Linen Service Delivery Charge	20% of order	20% of order
Overhead Projector per day	36.00	39.60
Portable Bar per booking	73.00	80.30
Portable Dividers per divider per day	14.50	15.95
Installed AV Equipment Rental		150.00
Projector Screen		
12'x12' per day	73.00	80.30
70"x70" per day	36.00	39.60
REVS Table per table	22.00	24.20
Setup or Takedown		
1/3 hall Labour Rate	110.00	121.00
Administrative Fee	22.00	24.20
2/3 or full hall Labour Rate	220.00	242.00
Administrative Fee	44.00	48.40
TV with VCR/DVD	73.00	80.30
Whiteboard	14.50	15.95



**SCHEDULE "F"**

**UTILITIES**

*(As Amended November 16, 2016, Bylaw No. 16-16)*

Bulk Water \$5.00 per cubic meter

**Potable Water Rates**

<u>Nominal Size of Meter</u>	<u>Monthly Maintenance Charge</u>	<u>Monthly Conveyance Charge</u>
17mm (5/8")	\$7.18	\$2.52
19mm (3/4")	\$25.65	\$9.02
25mm (1")	\$54.46	\$19.15
32mm (1 ¼")	\$91.16	\$32.18
38mm (1 ½")	\$136.79	\$48.10
51mm (2")	\$252.04	\$88.63
76mm (3")	\$581.35	\$204.44
102mm (4")	\$1041.33	\$366.56
152mm (6")	\$2,359.59	\$829.74
203mm (8")	\$4,203.69	\$1,478.22
254mm (10")	\$6,574.68	\$2,311.97

**Potable Water Consumption**

For 17 and 19 mm (5/8" and ¾") meters:

- . \$2.23 per cubic meter for use of 0-30 cubic meters per month
- . \$2.28 per cubic meter for volumes exceeding 30 cubic meters per month

For meters larger than 19 mm (3/4"):

- . \$2.28 per cubic meter for use of 0-1250 cubic meters per month
- . \$2.28 per cubic meter for volumes exceeding 1250 cubic meters per month.

**Unmetered Rates**

Hydrant consumption rate for unmetered water is \$2.28/m<sup>3</sup>.

**Water Turn On/Off**

Each Turn Off/On	\$63.00 for each
Each Turn Off/On for an Extended Period of Time	\$63.00 for each
Each Turn Off/On for maintenance after normal work hours.	\$84.00/frost free



(Actual Costs will be charged in frost conditions)

**Meter Fees**

New Meter Fee (Newly Constructed Premises)	\$425.00
Meter Test Fee	\$105.00
Failure to Attend Appointment Fee	\$30.00

**Sewer Rates - Monthly**

<u>Nominal Size of Meter</u>	<u>Sewer Charge</u>	<u>Storm Maintenance Charge</u>	<u>Total Sewer Charge</u>
17mm (5/8")	\$24.33	\$3.71	\$28.04
19mm (3/4")	\$42.15	\$3.71	\$45.86
25 mm (1")	\$85.18	\$3.71	\$88.86
32mm (1 ¼")	\$161.00	\$3.71	\$164.71
38mm (1 ½")	\$259.25	\$3.71	\$262.95
51mm (2")	\$464.02	\$3.71	\$467.73
76mm (3")	\$1100.37	\$3.71	\$1104.08
102mm (4")	\$1879.41	\$3.71	\$1883.12
152mm (6")	\$4149.59	\$3.71	\$4153.30
203mm (8")	\$7392.55	\$3.71	\$7396.26
254mm (10")	\$11562.09	\$3.71	\$11565.80

**Sewer Consumption Charges**

In addition to the Monthly System Charges each Premise having a Meter shall pay a levy of \$1.76 per cubic metre of potable water metered.

**Administration Fees**

The Town will charge an administration fee of \$27.50 for each new account established.

**Garbage Rates**

Garbage Services	Monthly Charge	\$17.05
Extra Tags		\$ 2.20/per tag



**Utility Late Payment Fees**

Any Utility Bill, or portion thereof, that remains unpaid fifteen (15) days after the Due Date shall have a 2.7% penalty, calculated bi-monthly, on the unpaid balance, which penalty will form part of the rate levied.

A fifty dollar (\$55.00) charge will be applicable, without further notice, on any outstanding amount on any Outstanding Utility Bill that is transferred to the tax roll.

There shall be a \$27.50 fee for each NSF cheque, returned cheque, and EFT (electronic funds transfer) item returned.



**SCHEDULE "G"**

**ANIMAL CONTROL**

*(As Amended December 3, 2014, Bylaw No. 14-24)*

**Dogs License Fees**

Spayed or Neutered Dog	\$25.00/yr
Unaltered Dog	\$50.00/yr
Replaced Tag for Lost Tag	\$10.00
Impound Fees for Dogs	\$40.00/day

**Cats**

Spayed or Neutered Cat	\$10.00/yr
Unaltered Cat	\$20.00/yr
Replaced Tag for Lost Tag	\$10.00
Impound Fees for Cats	\$25.00/First Day \$10.00/Additional Days

**Emotional Support Animals Fees**

Emotional Support Animal License	\$25.00/yr
Replaced Tag for Lost Tag	\$10.00
Impound Fees for Emotional Support Animals	\$40.00/days



SCHEDULE "H"

TAXATION AND ASSESSMENT

Assessment Review Board Filing Fees

<u>Category of Complaint</u>	<u>Complaint Fee</u>
Residential 3 or fewer dwellings and farm land	\$50.00
Residential 4 or more dwellings	\$650.00
Non – Residential	\$650.00
Tax Notices (other than business tax)	\$30.00
Equalized Assessment	\$650.00
Linear property – Power Generation (per facility)	\$650.00
Linear property – other (per LPAUID)	\$50.00

Service Product

Tax Certificate (generated on-line through Virtual Town Hall)	\$20.00
Tax Certificate (generated by Tax Clerk)	\$35.00
Rejected Item Charge (NSF, Frozen Accounts, Etc.)	\$25.00



SCHEDULE "I"

**TAXI PERMITS & FEES**

*(As Amended November 5, 2014, Bylaw No. 14-18)*

**Licenses (Annual Fees)**

Taxi Broker's Permit (required to purchase Business License)	No Charge
Taxi Cab Permit	\$50.00
Taxi Driver Permit	\$50.00





**SCHEDULE "J"**

*(As Amended April 5, 2017, Bylaw No. 17-08)*

**SCHEDULE "J"**

**CEMETERY**

**Plots**

Full Size Burial Plot	\$800.00
Cremation Plot	\$400.00

**Columbarium Niches**

(Includes first engraving)

Columbarium Level 1	\$1,900.00
Columbarium Level 2	\$2,000.00
Columbarium Level 3	\$2,100.00
Columbarium Level 4	\$2,200.00
Columbarium Level 5	\$2,300.00
Columbarium Level 6	\$2,400.00

**Bench & Tree Dedication**

Tree Dedication (Includes Engraved Plaque for Monument in Rose Garden and Choice of Tree)	\$800.00
Memorial Bench (Includes Bronze Plaque and Installation)	\$1500.00

**Opening & Closing**

Opening & Closing for Burial Plot	\$400.00
Opening & Closing for Double Depth Burial Plot	\$500.00
Opening & Closing for Cremation Plot	\$200.00
Additional Charge for Weekends and Holidays	\$400.00

**Monuments**

Permit for a Monument	\$50.00
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**SCHEDULE "K"**

**G.I.S**

**Mapping Fees (plus GST)**

<b><u>Description</u></b>	<b><u>Format</u></b>	<b><u>Fee</u></b>
Address	AutoCAD	\$200.00
Buildings Footprint	Shapefile	\$95.00
Contours	AutoCAD	\$200.00
Contours	Shapefile	\$200.00
Water Network	Shapefile	\$100.00
Sanitary Network	Shapefile	\$100.00
Storm Network	Shapefile	\$100.00
Water, Sanitary & Storm Bundle	Shapefile	\$275.00
Roadways	Shapefile	\$200.00
Pathways	Shapefile	\$125.00
Water Bodies	Shapefile	\$95.00
Orthophoto	TIF File	\$450.00
Processing Fee (per hour)		\$25.00

**Hard Copy (plus GST)**

<b>Map Description</b>	<b><u>Map Sizes &amp; Fees</u></b>			
	<b>8.5x11</b>			
	<b>Map</b>			
	<b><u>or 11x17</u></b>	<b><u>24"</u></b>	<b><u>36"</u></b>	<b><u>42"</u></b>
	<b><u>Book</u></b>			
Address	\$30.50	\$12.50	\$15.25	\$20.50
Sanitary Sewer System		\$12.50	\$15.25	\$20.50
Water System		\$12.50	\$15.25	\$20.50
Storm Sewer System		\$12.50	\$15.25	\$20.50
Land Use	\$9.50	\$25.25	\$30.50	\$35.50
Legal	\$30.50	\$12.50	\$15.25	\$20.50
Aerial Photo		\$75.50	\$80.25	\$95.25
Custom	\$9.50	\$25.25	\$30.50	\$35.50



**SCHEDULE "L"**

**MISCELLANEOUS**

*(As Amended November 5, 2014, Bylaw No. 14-18)*

Picnic Table Rentals – Per Table	\$20.00
Park Electrical Connection – Per Day	\$150.00
Barricade Rentals – Per Barricade	\$7.50
Picnic Table Repair/Replacement Fee	\$120.00



**SCHEDULE M”  
COMMUNITY & PROTECTIVE SERVICES - FIRE**  
*(Amended March 15, 2017, Bylaw No. 17-05)*

**FIRE SAFETY**

Occupancy Load Certificates	\$50.00
Site Safety plan reviews (demolition/construction)	\$50.00
Development Planning reviews	\$50.00
Fire Safety Inspections – Licensing (i.e. Health, Daycares, Foster Homes)	\$75.00
Fire code compliance Re-Inspection	\$175.00

**COST RECOVERY**

Response within the Town of Strathmore	<b>NO CHARGE (first two hours)</b>
105’ Ladder Truck	\$1000.00/hr. or portion thereof
Engines - Rescue Units	\$850.00/hr. or portion thereof
Command Unit (mobile)	\$250.00/hr. or portion thereof
Other equipment as may be required	Cost
Fire Investigations	\$200.00/hr. or portion thereof
Fire Department Apparatus Stand-by,	\$100.00/hr. or portion thereof
Response to Fire Rescue, Dangerous Goods or other incidents outside municipal boundary. (As per signed agreements) and/or (as per Alberta Transportation Guidelines)	

**PERMITS**

Registered fire permits	\$20.00
Registered fire pit permit	\$20.00
Special Events	\$50.00
Fireworks	\$100.00

**RESPONSE TO FALSE ALARMS**

False Alarms, first	N/C
Second and subsequent within first calendar year	\$500.00
False Alarms routed through home security alarm company	\$100.00

**ADMINISTRATIVE**

As Per Schedule “A” of this Bylaw.



**SCHEDULE "N"**

*(Amended July 19, 2017 Bylaw No. 17-11)*

**RCMP**

(Prices do not include GST)

<b><u>Criminal Records Check</u></b>	<b><u>RCMP FEE</u></b>	<b><u>TOWN FEE</u></b>
Strathmore Residents	\$0.00	\$45.00
Students	\$0.00	\$20.00
Adoptive/Foster Families (per family)	\$0.00	\$55.00
Volunteers (WITH volunteer letter)	\$0.00	\$0.00
<b><u>Fingerprinting</u></b>		
Strathmore Residents	\$50.00	\$40.00
Strathmore Residents who have already paid for a Criminal Record Check and require fingerprints for Vulnerable Sector Check (WITHOUT volunteer letter)	\$50.00	\$15.00
Strathmore Residents who have already paid for a Criminal Record Check and require fingerprints for Vulnerable Sector Hit (WITH volunteer letter)	\$0.00	\$0.00
Non-Strathmore Residents (outside Strathmore RCMP jurisdiction)	\$50.00	\$50.00
<b><u>Insurance Letters and Criminal Reports</u></b>		
Basic Requests	\$15.75	\$40.00
Collision Analyst Reports	\$0.00	\$50.00
 <b><u>Certifying True Copies</u></b>	 \$0.00	 \$30.00
 <b><u>Re-issuance of Documents</u></b>	 \$0.00	 \$25.00

\*\*Please note that the RCMP Fees indicted in this Schedule are for Reference Only. RCMP Fees are in addition to the Town of Strathmore Fees. The Town of Strathmore does not set RCMP Fees\*\*