



TOWN OF STRATHMORE
Downtown Design Review Committee
Council Chambers at 5:00 p.m.
May 16, 2017

APPROVED MINUTES

IN ATTENDANCE:

BOARD MEMBERS

Glenn Freeland – Chairperson	PUBLIC MEMBER
Brandy Hebbes	ARTS REPRESENTATIVE
Michael Field	PUBLIC MEMBER
Kevin Muenchrath	PUBLIC MEMBER
Robert Breitwieser	PUBLIC MEMBER

RECORDING SECRETARY

Chuck Procter	PLANNER
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STAFF MEMBERS

Tracy Simpson	COMMUNITY SERVICES MANAGER
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REGRETS

Pat Fule	COUNCILLOR
Telisa Tebbutt	PUBLIC MEMBER
Bob Sobol	COUNCILLOR
Michelle Gordon	PUBLIC MEMBER

1. CALL TO ORDER

Glenn Freeland called the meeting to order at 5:15 PM

2. CONFIRMATION OF AGENDA

2.1 Adoption of the May 16, 2017
DDRC Agenda

Resolution #001.5.17

Moved by Robert Breitwieser

THAT the Committee adopt the Agenda of the May 16, 2017 DDRC
Agenda as presented.

CARRIED

3. CONFIRMATION OF MINUTES

3.1 Adoption of the March 21, 2017 DDRC
Minutes

Resolution #002.5.17

Moved by Councillor Sobol

THAT the Committee adopt the Minutes of the April 18, 2017 Downtown
Design Review Committee Meeting as presented.

CARRIED

4. UNFINISHED BUSINESS

4.1 DDRC Forum Recap

The Committee discussed the Downtown Forum which occurred on May 9, 2017.

The Committee accepted the information.

4.2 Unsightly Telecommunication Boxes

Robert Breitwieser presented photos of unsightly telecommunication boxes and mentioned that he had contacted the company responsible for their upkeep. Robert will bring forward more information at the next meeting.

The Committee accepted the information.

4.3 Portable Patios

Town Staff presented an update on Portable Patios for the 2017 season.

The Committee accepted the information.

5. ITEMS FROM ADMINISTRATION

5.1 Administration Update Community Pavilion

Chuck Procter presented the Development Permit Application for 320 Second Street, Hilltop Mall. The Committee discussed murals on blank walls, and the color scheme for the building. The Committee suggested that the color scheme be earth tones, with warmer colors. Chuck is to contact the applicant and send an update email out to the Committee.

The Committee accepted the information.

6. NEW BUSINESS

6.1 Parking in the Downtown

Resolution #003.5.17

Moved by Michael Field

THAT the Committee support the change from a 2 hour parking time limit to a 4 hour parking time limit in the Downtown.

CARRIED

6.2 Tourism Development Committee

Tracy Simpson presented information regarding the new Tourism Development Committee. She recommended that a DDRC Committee member should join the new Tourism Development Committee. Tracy will bring more information to the next meeting.

The Committee accepted the information.

7. URGENT BUSINESS

8. IN CAMERA

9. ADJOURNMENT

Resolution #003.5.17

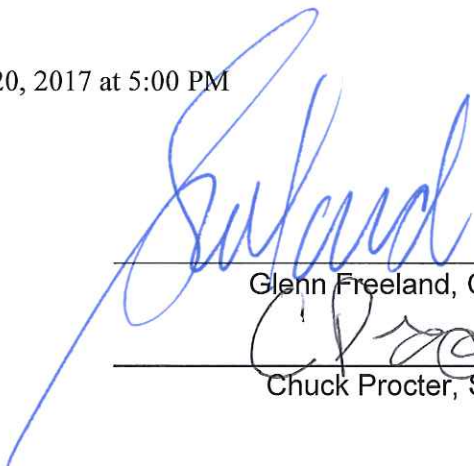
Moved by Robert Breitwieser

THAT the Committee adjourn the May 16, 2017 Downtown Design Review

Committee meeting at 6:14 pm.

CARRIED

Next Meeting June 20, 2017 at 5:00 PM



Glenn Freeland, Chairman



Chuck Procter, Secretary