



**TOWN OF STRATHMORE**  
**Downtown Design Review Committee**  
**Council Chambers at 5:00 p.m.**  
**March 21, 2017**

**APPROVED MINUTES**

**IN ATTENDANCE:**

**BOARD MEMBERS**

Glenn Freeland – Chairperson	PUBLIC MEMBER
Telisa Tebbutt	PUBLIC MEMBER
Bob Sobol	COUNCILLOR
Robert Breitwieser	PUBLIC MEMBER
Michael Field	PUBLIC MEMBER
Pat Fule	COUNCILLOR
Kevin Muenchrath	PUBLIC MEMBER
Michelle Gordon	PUBLIC MEMBER

**RECORDING SECRETARY**

Chuck Procter	PLANNER
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**REGRETS**

Brandy Hebbes	ARTS REPRESENTATIVE
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**1. CALL TO ORDER**

Glenn Freeland called the meeting to order at 5:03 PM

**2. CONFIRMATION OF AGENDA**

2.1 Adoption of the March 21, 2017  
DDRC Agenda

**Resolution #001.3.17**

Moved by Robert Breitwieser  
THAT the Committee adopt the Agenda of the March 21, 2017 DDRC  
Agenda with the following additions:  
4.4 Downtown Weeds  
6.2 Volunteer Appreciation Event

CARRIED

**3. CONFIRMATION OF MINUTES**

3.1 Adoption of the February 21, 2017  
DDRC Minutes

**Resolution #002.3.17**

Moved by Councillor Sobol  
THAT the Committee adopt the Minutes of the February 21, 2017  
Downtown Design Review Committee Meeting as presented.

CARRIED

**4. UNFINISHED BUSINESS**

4.1 Committee Membership Welcome:  
Michelle

The Committee welcomed Michelle Gordon to the Downtown Design  
Review Committee.

4.2 DDRC Sub Committee Update

The DDRC Sub-Committee presented updates to the DDRC on the downtown forum event. A two hour event in early May at the Legion with guest speakers, food, prizes, and a small survey was suggested. The Sub-Committee also recommended getting the Chamber of Commerce involved.

**Resolution #003.3.17**

Moved by Councillor Sobol

THAT the Committee accept the DDRC Sub-Committee update and THAT the name of the event be called "Do we need a Downtown..." with subtext reading: Come talk with your neighbors and help us shape the future of the downtown in Strathmore. This forum is to share information about the value of a vibrant downtown and learn from those who have benefited from downtown revitalization.

CARRIED

4.3 Portable Island Update

The Committee discussed a complaint regarding the portable patios. Chuck will provide an update on potential locations at the next meeting.

The Committee accepted the information.

4.4 Downtown Weeds

Councillor Sobol mentioned that he will talk to Administration regarding weeds in the Downtown.

The Committee supported the idea.

**5. ITEMS FROM ADMINISTRATION**

**6. NEW BUSINESS**

6.1 Downtown Recognition Award

**Resolution #004.3.17**

Moved by Telisa Tebbutt

THAT Abe Fehr Homes will receive the next Downtown Recognition Award.

CARRIED

6.2 Volunteer Appreciation

Glenn Freeland presented information about the upcoming Town of Strathmore Volunteer Appreciation event.

The Committee accepted the information.

**7. URGENT BUSINESS**

**8. IN CAMERA**

**9. ADJOURNMENT**

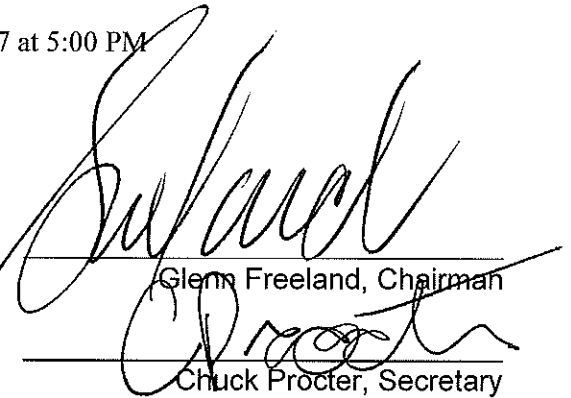
**Resolution #005.3.17**

Moved by Councillor Fule

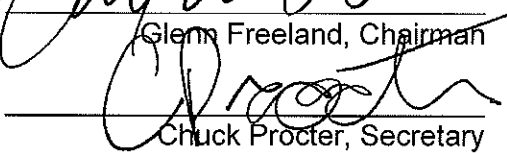
THAT the Committee adjourn the March 21, 2017 Downtown Design Review Committee meeting at 5:53 pm.

CARRIED

Next Meeting April 18, 2017 at 5:00 PM



Glenn Freeland, Chairman



Chuck Procter, Secretary