



TOWN OF STRATHMORE
Downtown Design Review Committee
Council Chambers at 5:00 p.m.
April 18, 2017

APPROVED MINUTES

IN ATTENDANCE:

BOARD MEMBERS

Glenn Freeland – Chairperson	PUBLIC MEMBER
Telisa Tebbutt	PUBLIC MEMBER
Bob Sobol	COUNCILLOR
Robert Breitwieser	PUBLIC MEMBER
Michelle Gordon	PUBLIC MEMBER

RECORDING SECRETARY

Chuck Procter	PLANNER
---------------	---------

STAFF MEMBERS

Tracy Simpson	COMMUNITY SERVICES MANAGER
---------------	-------------------------------

REGRETS

Brandy Hebbes	ARTS REPRESENTATIVE
Michael Field	PUBLIC MEMBER
Pat Fule	COUNCILLOR
Kevin Muenchrath	PUBLIC MEMBER

1. CALL TO ORDER

Glenn Freeland called the meeting to order at 5:00 PM

2. CONFIRMATION OF AGENDA

2.1 Adoption of the April 18, 2017
DDRC Agenda

Resolution #001.4.17

Moved by Robert Breitwieser
THAT the Committee adopt the Agenda of the April 18, 2017 DDRC with
the following additions:

5.1 Administration Update Community Pavilion
6.3 Canada Day

CARRIED

3. CONFIRMATION OF MINUTES

3.1 Adoption of the March 21, 2017 DDRC
Minutes

Resolution #002.4.17

Moved by Councillor Sobol
THAT the Committee adopt the Minutes of the March 21, 2017 Downtown
Design Review Committee Meeting as presented.

CARRIED

4. UNFINISHED BUSINESS

4.1 Portable Island Update

The Committee discussed locations for portable patios. The old-coop site was suggested, along with McBride Career Group. One portable patio was suggested to go on Third Avenue. Chuck Procter will speak to the infrastructure department to confirm locations.

The Committee supported the idea.

4.2 DDRC Sub Committee Update

The DDRC Sub-Committee presented updates to the DDRC on the downtown forum event. Committee members will hand deliver invitations to business owners before the event. Tracy Simpson informed that Committee that there will be a third speaker, and that the Tourism Development Project should be mentioned on the invitation.

The Committee supported the idea.

5. ITEMS FROM ADMINISTRATION

5.1 Administration Update Community Pavilion

Chuck Procter provided a brief update on the Community Pavilion project. He mentioned that the project is a Canada 150 Project and that donations were put towards the building during the 2014 Let's Make a Pitch Event.

The Committee accepted the information.

6. NEW BUSINESS

6.1 Get To Know Your Neighbour Festival 2017

The DDRC will help spread awareness about the event happening on June 17.

The Committee supported the idea.

6.2 Unsightly Telecommunication Boxes

Robert Breitwieser mentioned that he received comments at the Town of Strathmore Open House on April 10 regarding unsightly telecommunication boxes in Town. Robert will be bringing more information to the next DDRC meeting.

The Committee accepted the information.

6.3 Canada Day

The Committee will let Chuck Procter know if they end up requiring a booth for Canada Day.

The Committee supported the idea.

7. URGENT BUSINESS

8. IN CAMERA

9. ADJOURNMENT

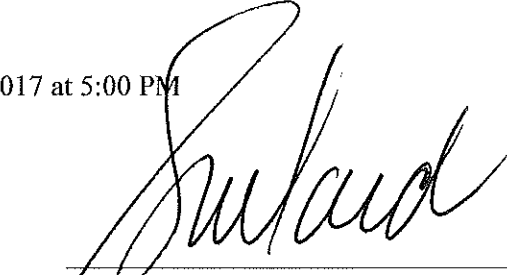
Resolution #003.4.17

Moved by Robert Breitwieser

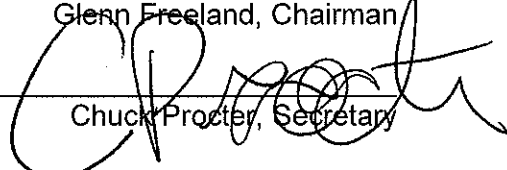
THAT the Committee adjourn the April 18, 2017 Downtown Design Review Committee meeting at 5:37 pm.

CARRIED

Next Meeting May 16, 2017 at 5:00 PM



Glenn Freeland, Chairman



Chuck Procter, Secretary